Dear Sir or Madam,

I am happy to submit my application for the Starr scholarship for the upcoming 2018–2019 schoolyear. I am interested in taking a semester-long, half-year sabbatical and would be more than happy to participate in a research group.

Attached please find the following:

* My research proposal
* A recommendation letter from …
* A recommendation letter from …

Please confirm receipt of this message.

Thank you and best wishes,

Benjamin Brown