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# General provisions

§1 Scope

These Regulations for Access to Bachelor's and Master's Degree Programs (OZBM) regulate the purpose, content and procedure of examinations to determine the qualification of applicants for accessing to all Bachelor's and Master's degree programs at IU International University (University). In all other respects, the reg- ulations of the university’s General Examination Regulations (APO) in the currently valid versionpply accordingly.

§2 Examinations to determine the entrance qualification of university applicants

1. These examinations, which are to be taken by the university, determine whether the applicant has the appropriate qualifications for studying in the chosen course of study at the university, i.e. whether he/she is professionally suitable and me- thodically competent.
2. They consist of written examinations and may be supplemented by oral or practical examinations. Written examinations can also be conducted electronically or using the answer-choice method.
3. The subject matter of the examinations are essentially the general, technical and methodological principles required for studying the chosen course of study at the university.

§3 Admission requirements

1. The requirements for admission to examinations according to § 2 for Bachelor's and Master's degree programs are based on §§ 6, 8 and 9 para. 2 of these regu- lation.
2. For the admission to the Master Qualifying Examination according to § 70 para 3 ThürHG the following requirements have to be proven:
   1. Completed, three-year vocational training at German Qualifications Frame- work (DQR) level 4 with technical reference to theintended course of study,
   2. followed by at least six years of full-time professional experience in a field

related to the intended course of study, and

* 1. within these six years, at least three years of managerial or expert activity must have taken place, which is evidenced in the form of above-average qual- ifications that correspond at least to level 6 of the German Qualifications Framework (DQR).
  2. This access option is excluded for the Master of Laws (LL.M.) programmes.

1. Admission to the design aptitude test according to § 11 ff. in artistic and artistic- creative study programs according to § 68 (2) ThürHG takes place after submit- ting an application according to § 4 and requires - except in the case of an in- tended trial study according to § 19 AZE - the presence of a university admission qualification according to § 5 of the General Admission and Enrollment Regu- lations (AZE) of the university. Applicants for a trial study in a bachelor's degree program in design must prove that they meet the requirements of § 19 (1) AZE for admission to the design aptitude test. The design aptitude test must be suc- cessfully completed before a trial study in a design study entrance can be taken up.

§4 Application for admission and dates of examinations to determine the en- trance qualification of applicants for studies

The application for admission to these examinations is possible on an ongoing ba- sis and must be submitted to the responsible office of the university. In all other respects, § 14 AZE shall apply accordingly. The examinations can be conducted at any time.

§5 Examination board

1. The respective chairpersons of the examination boards for distance learning, dual studies and attendance studies (§§ 5 para. 1, 2, 4 APO) shall appoint an examina- tion board for the preparation and conduct of the examination to determine the

entrance qualification of applicants. The examination board appoints the respec- tive examiners for the examinations to determine the entrance qualification of uni- versity applicants.

1. The commission shall consist of three members:
   1. two members from the group of professors and
   2. one member from the group of administrative employees
2. The office of the chairperson must be held by a university professor.
3. In all other respects, depending on the form of study sought by the applicant, the examination board shall decide on its own responsibility, in whose area of respon- sibility the matter falls in accordance with § 5 para. 2 f. APO as amended from time to time.

# Entrance examination to Bachelor's degree programs

§6 Purpose of the incoming inspection

The entry examination pursuant to § 70 (2) ThürHG serves to determine whether applicants without a university entrance qualification who have completed voca- tional training and have at least three years of full-time professional experience are suitable for the chosen Bachelor's degree program on the basis of their prior knowledge and study-relevant competencies. The entry examination is to be de- signed in such a way that the participants have to prove in particular their profes- sional competence with regard to the intended course of study.

§7 Content and procedure for the entry examination

1. The entry examination consists of three examination parts. One examination part tests the applicant's general study ability, while the other two examination parts ensure the content-related suitability for the chosen course of study. The exami- nation part concerning the general study ability includes tasks from the areas of mathematics, logical thinking, general knowledge as well as language skills. The examination performance consists of a continuous learning control of at least 100

learning hours and a written knowledge test implemented in this, which queries all areas and must be passed by the university applicant. Passing means answer- ing more than 50% of all questions correctly. The study aptitude test can be re- peated as often as desired in case of failure. The examination parts according to Paragraph 1, Sentence 2, 2nd half-sentence are determined separately for each Bachelor's degree program. The examination parts take place in each case within the framework of an entry examination course.

1. The scope, form and duration of the examination parts according to Paragraph 1, Sentence 2, 2nd half-sentence are regulated by the overview "Entry Examination Courses" of the university in the currently valid version (Appendix).
2. The aim, scope and form of the entry examination performances are defined in accordance with § 10 APO.
3. The participants of the entry examination have 365 days from registration for the entry examination to successfully complete the entry examination. The parts of the examination according to Paragraph 1, Sentence 2, 2nd half-sentence can be re- peated twice in case of failure. If the examination is not passed or not taken after the expiry of the deadline, it is deemed to have been definitively failed.

# Examinations to determine the entrance qualification of applicants for Master's degree programs

§8 Purpose of the examinations to determine the entrance qualification of appli- cants for Master's degree programs

1. The Qualifiying Examination according to § 70 para. 3 ThürHG for applicants with- out a first university degree qualifying for a profession with completed vocational training and several years of professional experience, in each case with a subject- related reference to the intended study program, serves to determine whether the applicant has a level of knowledge that corresponds to that of a first university degree relevant to the intended continuing master's degree program. In particu- lar, the applicant must demonstrate methodological and professional competence in relation to the intended Master's degree program.
2. Applicants who have a first university degree qualifying them for a profession, but who do not attain the ECTS points required from their previous studies in accord- ance with § 8 Para. 2 Sentence 3 ThürStAkkrVO, or who have a different subject focus from their first university degree qualifying them for a profession, can be admitted to the Master's program without conditions by passing a Master's en- trance examination. By passing the Master's entrance examination, applicants prove that they have a qualification that meets the requirements of the Master's degree program.

§9 Content and procedure of the Master's entrance examination

1. The Master's entrance examination according to § 8 consists of either the exami- nation of subject competences or the examination of methodological compe- tences.
2. Applicants who have a different major in their first professional degree may be admitted to the program by passing the subject competency examination.
3. Applicants whose first professional university degree does not have the required number of ECTS credits (§ 8 para. 2 sentence 3 ThürStAkkrVO) may be admitted to

the program by passing the methodological competencies examination.

1. Existing subject competencies must be demonstrated by passing two module ex- aminations as part of the examination of subject competencies. The module ex- aminations are determined separately for each Master's degree program by the responsible program director. The module examinations take place in each case within the framework of a Master's access examination course. The scope, form and duration of the module examinations are regulated by the overview "Master's access examination courses" of the university in the currently valid version (at- tachment).
2. Existing methodological competencies are reviewed as part of the Methodological Competencies Examination. This examination consists of an application portfolio. The application portfolio includes a letter of motivation as well as a practical re- flection of previous study or vocational training as well as work experience and demonstrates the methodological competencies required for a Master's degree program. The application portfolio must provide evidence that the applicant has qualifications at least at level 6 of the German Qualifications Framework (DQR), equivalent to at least 30 ECTS credits.
3. The objective, scope and form of the examination performances are defined in ac- cordance with § 10 APO.

§10 Content, procedure and responsibility for the Master Qualifying Examination

* 1. The qualifying examination according to § 8 para. 1 consists of a written paper and a subsequent disputation, provided that the written part is evaluated as "passed".
  2. The written part of the qualifying examination according to § 8 para. 1 is a written scientific elaboration on a delimited problem. The written paper should show that the candidate is capable of independently working on a task from his or her sub- ject area within a given period of time, both in its subject-specific details and in the interdisciplinary contexts, using scientific methods. The contents of the Qual- ifiying Examination are determined separately for each Master's program by the

responsible program director and test the presence of the essential fundamen- tals of the associated undergraduate Bachelor's program.

* 1. The written work must not have been submitted in the same or similar form or in excerpts as part of another examination.
  2. The topic of the written paper is issued by the chairman of the examination board or by a person appointed by him. The date of issue shall be the date on which the chairman of the examination board announces the topic of the written paper and the examiners to the candidate. The date shall be recorded in the records.
  3. In the subsequent disputation, the candidate must prove that he or she is able to orally present and independently justify the results of the written elaboration, its technical and methodological foundations, and its interdisciplinary connections, as well as to assess its significance for practice.
  4. The disputation usually lasts 60 minutes and is conducted by the first and second corrector of the written paper. The result of the disputation is the arithmetic mean of the individual evaluations of the two examiners. It must have been graded at least "passed" and is included with 10% in the overall grade for the qualifying examination.
  5. The disputation cannot be repeated. If the disputation is graded "insufficient" by both examiners due to an attempt at deception, the qualifying examination is deemed to have been failed overall.
  6. The notification of the result of the disputation and the written paper will take place directly after the disputation.

# Qualifying examination in design courses according to § 68 (2) ThürHG

§11 Purpose of the test

The dsign aptitude test in accordance with § 68 (2) ThürHG is intended to determine whether applicants for design studycourses have the necessary design skills for the chosen course of study.

§12 Content of the design aptitude test

The course-specific design aptitude test takes place within the framework of a course-specific aptitude test course. The course, including the form and scope of the aptitude test, as well as the respective evaluation criteria, are governed by Appendix 3 for the specific study course in the currently valid version.

§13 Provisions for the compensation of disadvantages

If applicants can prove by means of a specialist medical certificate that they are una- ble to take the test in whole or in part in the intended form due to a disability or a chronic illness, the chairperson of the examination committee must allow them to take equivalent examinations - if necessary within an extended processing time - or in another form. The compensation for disadvantages must be applied for in writing in good time before the performance of the qualifying examination.

§14 Possibility of repetition and deadline for taking the design aptitude test

The applicants have 365 days to successfully pass the course-specific design apti- tude test as defined in § 15 (2). The course-specific aptitude test can be repeated

twice within this period. If the examination is not passed or not taken after the expiry of the time limit, it shall be deemed to have been definitively failed.

# Examinations to determine the qualifications of university appli- cants

§15 Overall result of the examinations to determine the qualification of university applicants

1. The entry examination for Bachelor's degree programs is passed if each part of the examination according to § 7 Para. 1 has been evaluated with at least "suffi- cient".
2. The design aptitude test according to § 68 (2) ThürHG is passed if the examination performance according to § 12 was evaluated with at least "sufficient" or with "passed".
3. The Master's entrance examination for Master's degree programs is passed under the following conditions:
   1. Applicants according to § 8 para. 1 must pass the Qualifying Examination according to § 10 para. 2 with at least "sufficient".
   2. Applicants with a subject-related different focus of the first university de- gree qualifying for a profession must pass the respective module examina- tions according to § 9 para. 2 with at least "sufficient".
   3. Applicants who cannot provide evidence of the required ECTS points (§ 8 para. 2 sentence 3 ThürStAkkrVO) must, in accordance with § 9 para. 3, pro- vide evidence in the application portfolio that they have qualifications at level 6 of the German Qualifications Framework (DQR), equivalent to at least 30 ECTS points.
   4. After registration for the examination to determine the qualification of ap- plicants for admission to Master's degree programs, the participant has 365 days to take the examination. Each module examination may be repeated twice, the Qualifying Examination within the meaning of § 10 and the test of

methodological competence within the meaning of § 9 para. 3 only once. If, after expiry of the time limit, the examination has not been passed or has not been taken, it shall be deemed to have been definitively failed.

* 1. A re-examination of whether admission to the examination to determine the qualifications of applicants is possible may take place if further evidence of the existence of the admission requirements is submitted by the applicant.

§16 Admission to the study

If the examination to determine the entrance qualification of applicants has been passed and if the other entrance requirements have been met in accordance with the AZE as amended from time to time, the applicant may be admitted to the program.

# Final provisions

§17 Equality provision

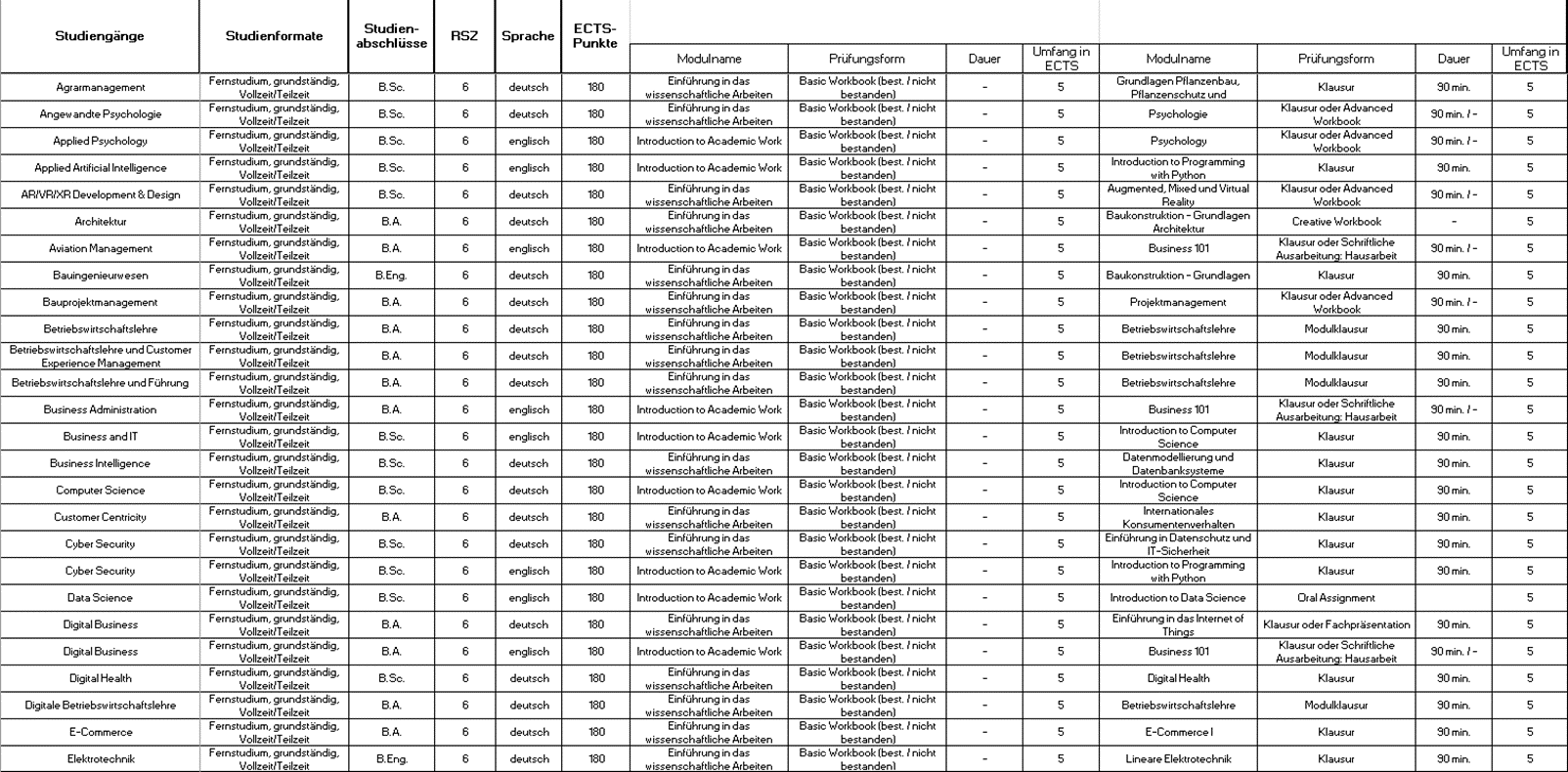
Status and function designations in this ordinance apply to all genders in each case.

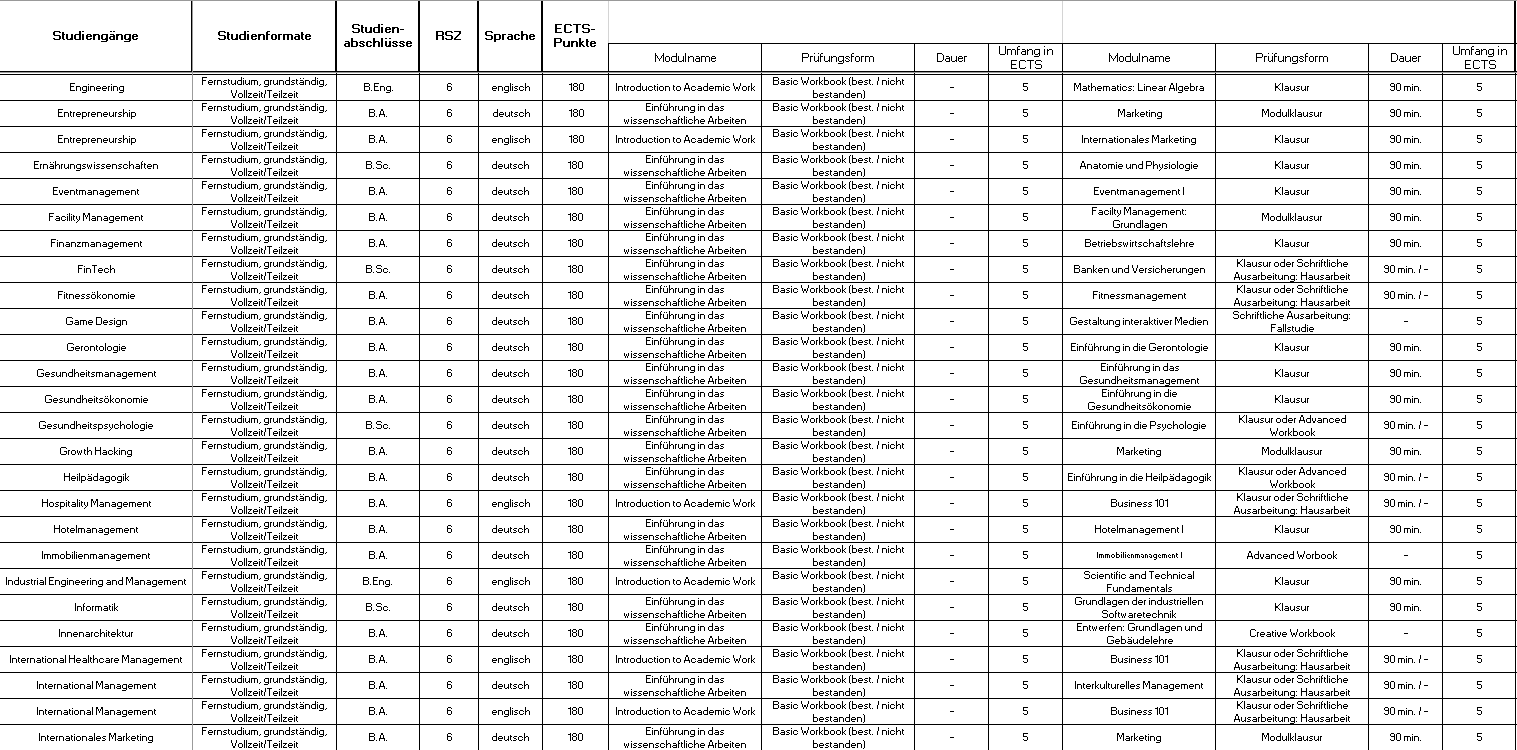
§18 Entry into force and publication

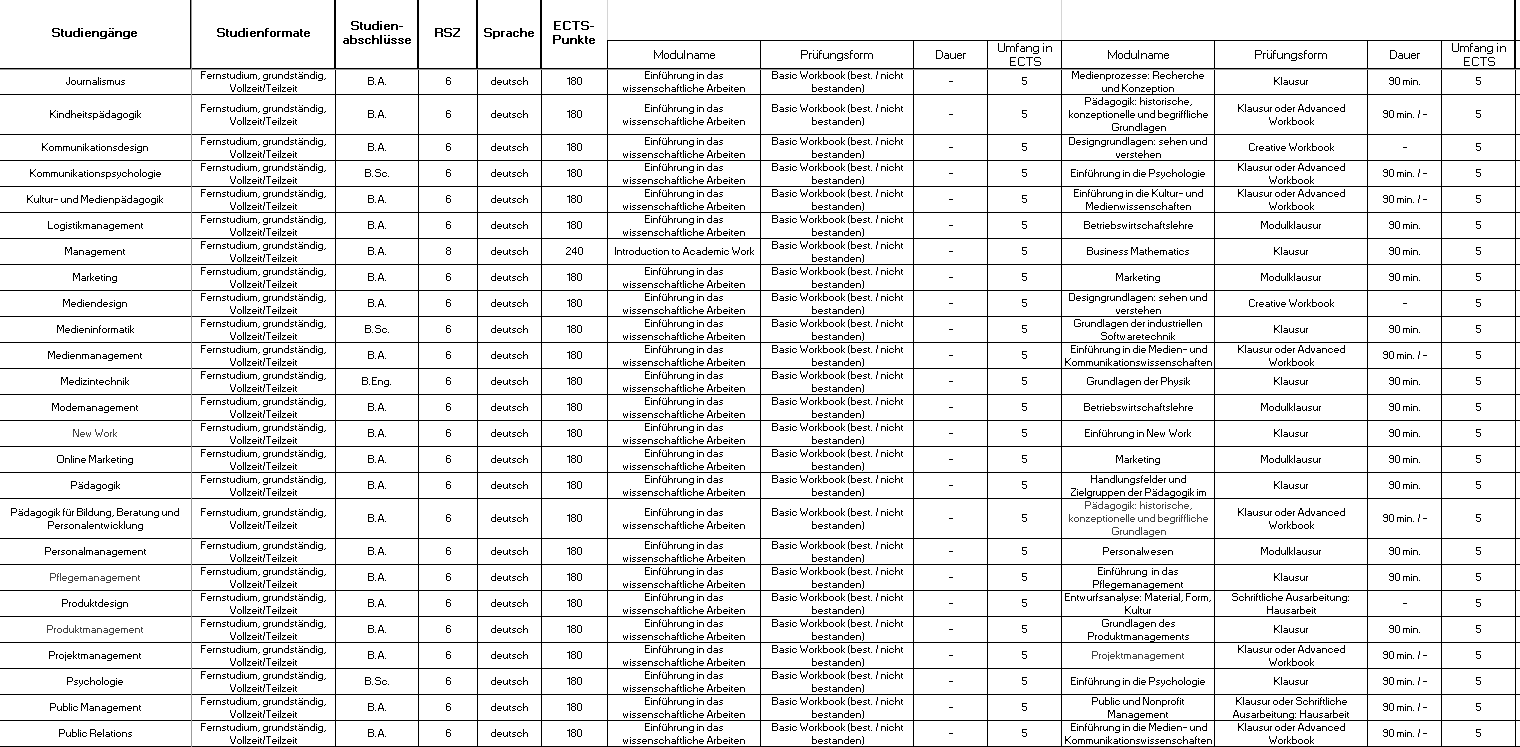
These regulations on access to Bachelor's and Master's degree programs enter into force on the day after they are published in the online student portal. At the same time, the previous regulations shall cease to apply.

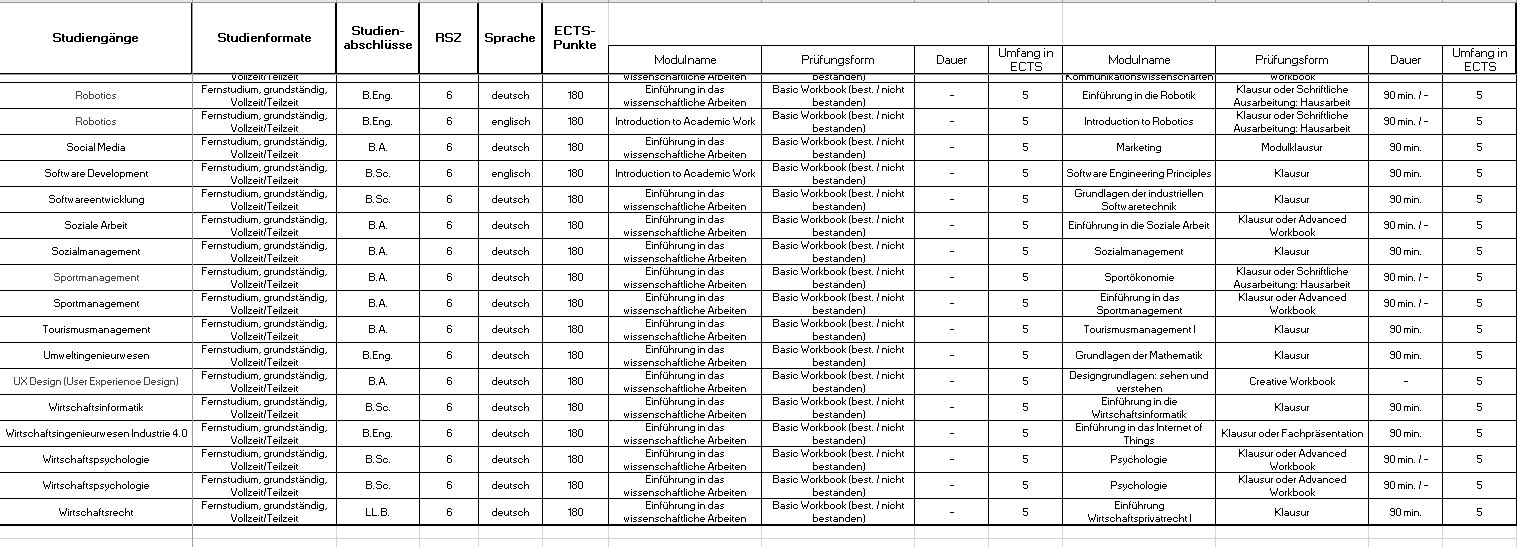
# Attachment

**Annex 1: Entry examination courses according to § 7 para. 2 for Bachelor's degree programs**

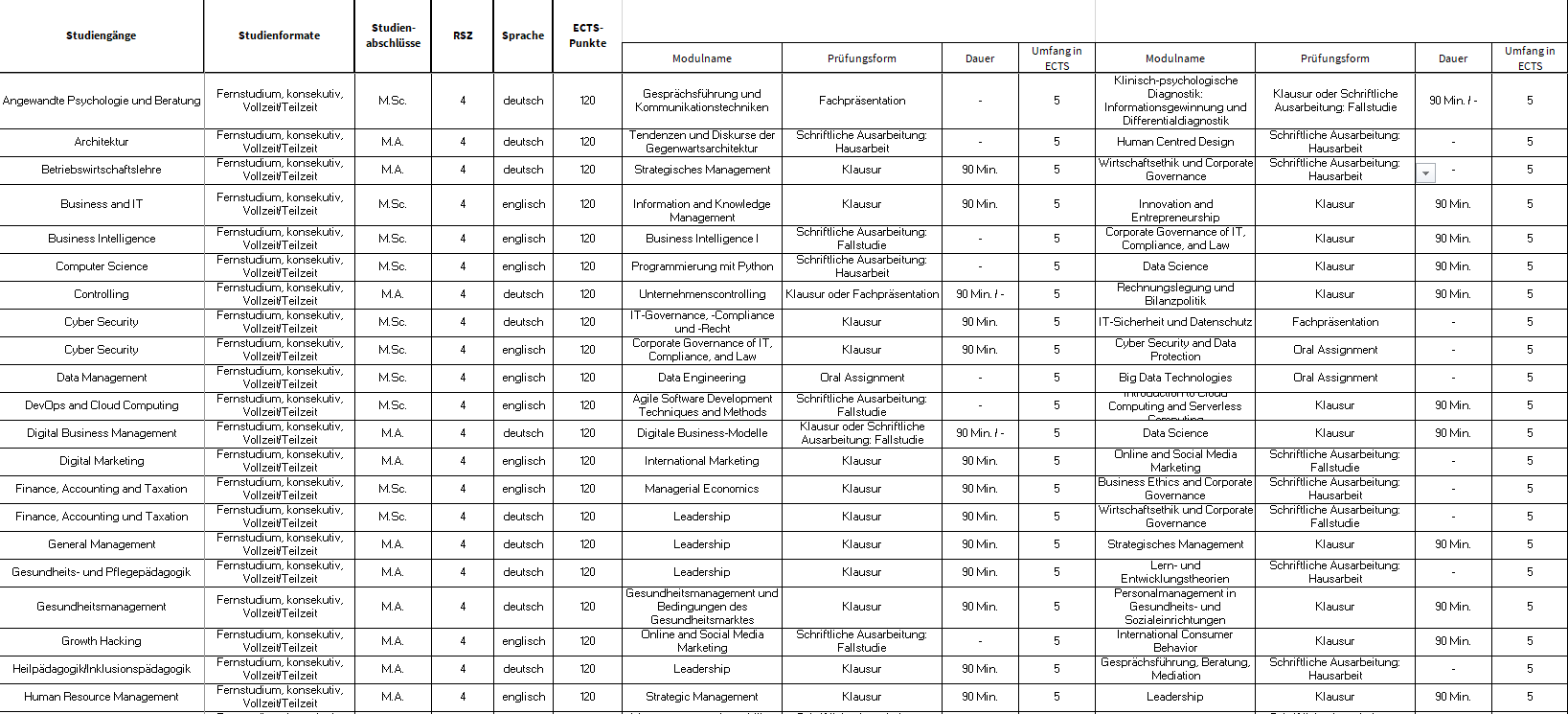


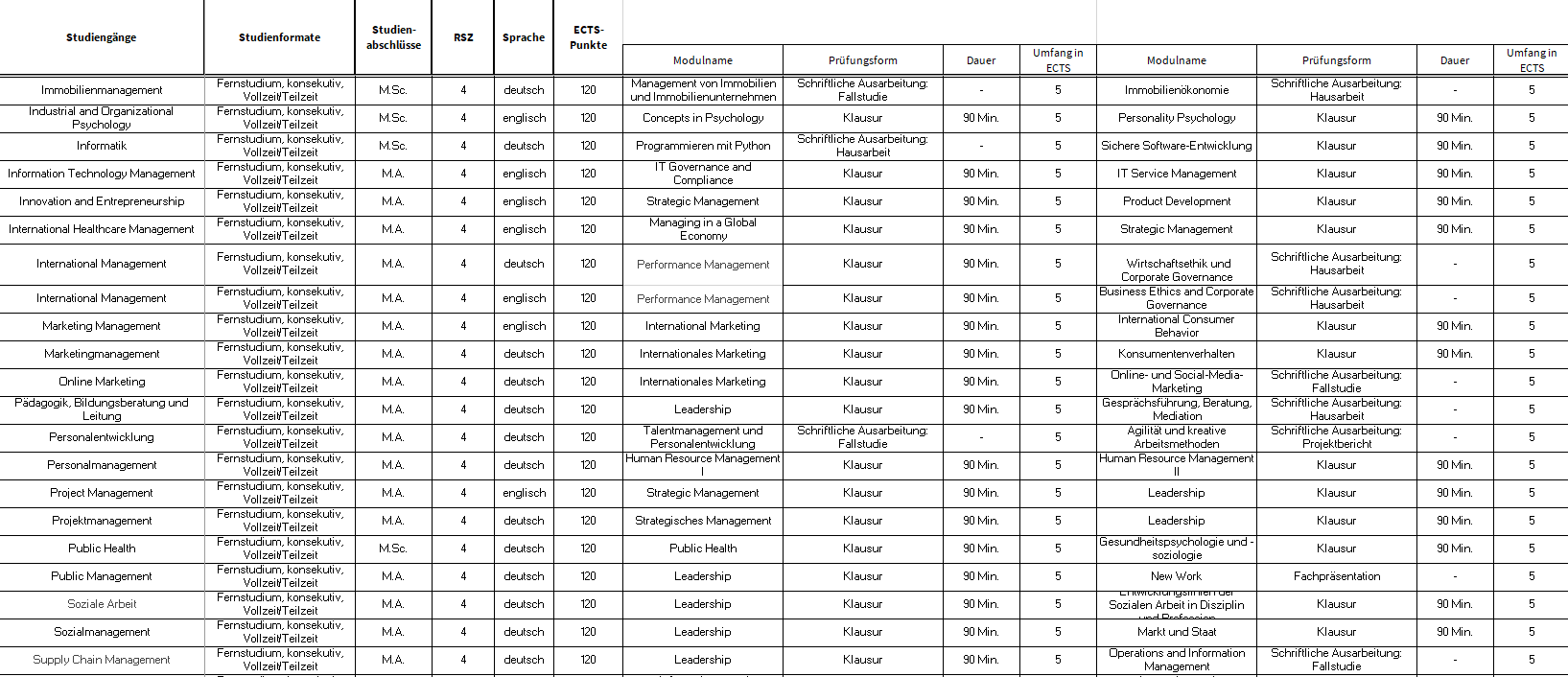


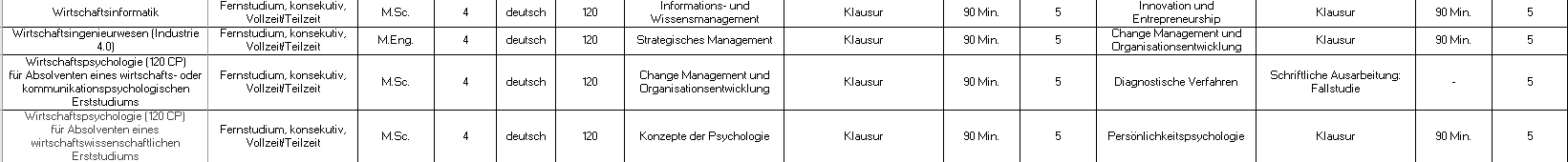




**Annex 2: Master's entrance examination courses according to § 9 para. 4 for master's degree programs**







**Annex 3: Design Aptitude test for specific study programs according to § 68 (2) ThürHG**

1. Design aptitude test for the bachelor program "Product Design”

1. Content of the design aptitude test

The aptitude test takes place in the aptitude test course of the Bachelor's degree program in Product Design set up for this purpose. The apti- tude test is based on a three-dimensional understanding and observation of objects and spaces. The passing of the aptitude test requires the determination of the creative aptitude.

1. Examination modalities
   1. Content and evaluation of the aptitude test

The design aptitude test consists of the assessment form “portfolio”. The portfolio represents a systematic and continuous collection of work results and is characterized for the aptitude test course by the fact that it consists of two tasks for a technical, practical task as well as a letter of motivation. The technical, practical task requires the development of a creative performance.

The three tasks are thus composed as follows:

* + 1. Creation of a creative performance and presentation of the results: The applicant presents the individual solution and the way to achieve it via PDF presentation.
    2. Written elaboration (abstract): Here the study applicant explains on 0.5 to 1 page A4 the problem and the visioning to its individual solu- tion approach.
    3. Letter of motivation: The applicant should explain in 2 to 3 sentences his/her motivation for the chosen study program.

In addition, the concrete form of the technical, practical task will be published digitally by the examination office on the university platform in the online student portal of the university.

* 1. Completion time

Applicants have a maximum of 365 days to complete the aptitude test (and, in the event of failure, up to two repeat attempts). It should be noted that the assignments are exchanged every six months and that time management is the student responsibility of the applicants. The applicants will be informed about the date of the exchange in due time. The timeframe for completion of an examination attempt should not exceed 2 weeks. Submission is made via the university platform in the university's online student portal.

* 1. Assessment

The applicant must submit all required tasks in order to achieve a pass; if a task is not completed, the examination attempt is considered a fail. The task according to (2) a i. will be scored with 70%, the task according to (2) a ii. with 20% and the task according to (2) a. iii. with 10%. The design aptitude test is evaluated as "passed" or "failed".

1. Evaluation criteria
   1. Procedure/methodology: Here, the coherent and complete processing of the respective tasks as well as the sensible use of suitable meth- ods/resources and the extent to which the implemented design examination task could be used/functional in practice are taken into account. A further assessment criterion will be the problem comprehension presented by the work as well as the shown understanding of the task.
   2. Quality of implementation: The quality of implementation, the visual framework of the task and the originality of the performance are taken into account.
   3. Formal requirements: The formal requirements for the tasks explained in the online student portal should be adhered to.
   4. Student suitability: The objective suitability of the applicants on the basis of the work results and the motivation presented.