**Long Version- Cover Letter**

Dr. [CLIENT-NAME]

[NAME-OF-COLLEGE]

[Address]

[PHONE-NUMBER]

[EMAIL]

[Dr. John Editorian

Editor-in-Chief

*Journal of Science*]

[DATE]

Dear [Dr. Editorian]:

I am pleased to submit an original research article entitled “How students’ expectations from online instructors are informed by their motivation to learn” by xxx and yyy for consideration for publication in *'[NAME-OF-JOURNAL]'.*

In this manuscript, we show that there is a connection between the style of the students' motivation and their expectations from the instructor in online courses. The research results are critical to the students' success and satisfaction with these courses.

We believe that this manuscript is appropriate for publication by *'[NAME-OF-JOURNAL]'* because the aim of the journal is to increase knowledge and understanding of ways in which digital technology can enhance education, and this study serves exactly this purpose.

Our manuscript creates a paradigm for future research on the interaction between instructor and students in online courses and on fostering customized teaching to improve learning.

Thank you in advance for your consideration and for your time in reviewing my manuscript. I look forward to hearing from you and am happy to address any questions or concerns you may have.

Sincerely,

xxx, PhD

Department of Education

[NAME-OF-UNIVERSITY/COLLEGE]

**Short Version- Cover Letter**

Dr. [CLIENT-NAME]

[NAME-OF-COLLEGE]

[Address]

[PHONE-NUMBER]

[EMAIL]

[Dr. John Editorian

Editor-in-Chief

*Journal of Science*]

[March 26, 2019]

Dear [Dr. Editorian]:

I am pleased to submit an original research article entitled “How students’ expectations from online instructors are informed by their motivation to learn” by xxx and yyy for consideration for publication in *'[NAME-OF-JOURNAL]'.*

This manuscript has not been published and is not under consideration for publication elsewhere.

Thank you in advance for your consideration and for your time in reviewing my manuscript. I look forward to hearing from you and am happy to address any questions or concerns you may have.

Sincerely,

xxx, PhD

[NAME-OF-DEPARTMENT]

[NAME-OF-UNIVERSITY]