**Fundraising Associate (20%): Society for the Protection of Nature in Israel**

Working with fundraising team both in Israel and abroad, 20% misra on a monthly basis

**Donor Communication**

* Producing a brief enewsletter (2 articles or so) each month for global distribution, and uploading to our site
* Write articles for our quarterly print newsletters and monthly e-newsletters
* Create content for the website and regularly update the website

**Fundraising Campaigns**

* Assist with creation of materials to support implementation of campaigns
* Meeting donors and making the ask
* Assist with reporting to donors on impact of campaign
* Write reports analyzing effectiveness of campaign

 **Public Inquiries (info@spni.org.il)**

* Responding to ad hoc requests for information about SPNI activities in Israel; about hiking and Israel National Trail; environmental issues; etc
* Responding to requests about SPNI Field School accommodation
* Responding to requests from professionals, and possible volunteers/interns

**Skills required**

* Mother tongue English, high level of Hebrew
* Proven ability to write fluently in English
* Previous fundraising experience a plus
* Previous experience using CRM, proficient in Microsoft Office
* Proactive, team player
* Willingness to learn
* Good communicator
* Identifies with the cause