**Hakshiva’s PRIVACY POLICY**

Hakshiva takes your privacy very seriously. This Privacy Policy applies to [**www.hakshiva.org**](http://www.hakshiva.org)  and to offline communication. All donors, online and offline, are included in the policies described in this Privacy Policy, regardless of how they contacted us or were contacted by us.

**What Information We Collect**

Hakshiva collects and maintains the following types of donor information when it is voluntarily provided to us:

* Contact information such as name, address, telephone number and e-mail address;
* Payment information;
* Information on events attended or requests for program information;
* Comments or suggestions provided by the Site visitor
* We do not store your credit card information after the transaction is completed.

**How We Use This Information**

Hakshiva uses your information to:

* Help donors complete transaction;
* Thank donors for their gifts;
* Update donors about organizational activity;
* Issue gift receipts;
* Inform donors about upcoming events and fundraising activities;
* Contact donors about changes to this statement.

**Who We Share This Information With**

We will not share your name and contact information with other organizations or individuals.

**Opting Out/Discontinuing Contact Upon Request**

Should you decide to opt-out of contact with Hakshiva, your name and address will be promptly modified in our database to ensure that your request is honored. 

**How to Reach Us By Mail and Email**

If you would like to update your contact information, you can reach us [**via email**](http://www.hakshiva.org/contact.php) or write to us at Hakshiva, 14/1 Nachal Snir, Ramat Beit Shemesh A, Israel