**GroundWork BioAg**

To: **\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_

## Employment Agreement

Dear \_\_\_\_\_\_\_,

We are pleased to extend you this offer of employment in Groundwork BioAg Ltd (the "**Company**"). This letter sets forth the terms of your employment, which, if you accept by countersigning below, will govern your employment with the Company (the "**Employment Agreement**").

1. **Duties, Obligations and Consents**

1.1 You are engaged on a part time basis at a scope of 50% of a full time position (the "**Scope of Employment**"). Your entitlements will be pro-rated in accordance with the Scope ofEmployment all on accordance with law.

1.2 You shall not engage, directly or indirectly, in any business, professional or commercial occupation outside your employment with the Company if it interferes with or breaches any of your obligations toward the Company, including your covenants in Appendix B or this Section 1 or Section 3 in this Employment Agreement.

1.3 You hereby represent that no provision of any law, regulation, agreement or other source prohibits you from entering into this Employment Agreement and fulfilling all its terms.

1.4 You consent, of your own free will and although not required to do so under law, that the information in this Employment Agreement and any information concerning you gathered by the Company, will be held and managed by the Company or on its behalf, inter alia, on databases according to law, and that the Company shall be entitled to transfer such information to third parties, in Israel or abroad. The Company undertakes that the information will be used, and transferred for legitimate business purposes only. Without derogating from the generality of the above, such purposes may include human resources management and assessment of potential transactions, to the extent required while maintaining your right to privacy.

1.5 You agree that the Company may monitor your use of their Systems and copy, transfer and disclose all electronic communications and content transmitted by or stored in such Systems, in pursuit of the Company's legitimate business interests, all in accordance with the Company's policy as in force from time to time and subject to applicable law. For the purposes of this Section, the term "Systems" includes telephone, computers, computer system, internet server, electronic database and software, whether under your direct control or otherwise. You may use the Company's Systems for reasonable personal use all subject to Company's policy as in force from time to time.

1.6 You hereby undertake to keep the contents of this Employment Agreement confidential and not to disclose the existence or contents of this Employment Agreement to any third party without the prior written consent of the Company.

2. **Salary and Benefits**

2.1 Your salary and benefits will be as detailed in **Appendix A** to this Employment Agreement, which forms an integral part hereof.

3. **Confidentiality, Non-Competition, Non-Solicitation, and Assignment of Inventions Undertaking**

3.1 Upon the signing of this Employment Agreement, you will sign a Confidentiality, Non-Competition, Non-Solicitation, and Assignment of Inventions Undertaking in the form attached hereto as **Appendix B**, which constitutes an integral part hereof.

4. **Termination of Employment**

4.1 Your employment shall commence as of the Commencement Date and shall continue for an un-fixed term, unless terminated in accordance with the terms of this Employment Agreement.

4.2 Termination of this Employment Agreement shall be by either party giving prior written notice to the other party according to law ("**Prior Notice**").

4.3 Notwithstanding the above, the Company shall be entitled to terminate this Employment Agreement forthwith, without Prior Notice or payment in lieu of notice and/or severance pay, where any of the following apply: (i) you have committed a fundamental breach of this Employment Agreement, including any breach of your covenants in Appendix B or Sections 1 or 3 above; (ii) you have breached your fiduciary duty to the Company; and/or (iii) you have performed any act that entitles the Company legally to dismiss you without paying you severance pay, in whole or in part, in connection with such dismissal.

4.4 No later than the termination date of your employment with the Company or at such other time as directed by the Company, you shall immediately return to the Company each and every asset (including documents and information) in your possession or control which belongs, or has been entrusted, to the Company.

4.5 Furthermore, upon termination of this Employment Agreement, or at such other time as directed by the Company, you shall provide the Company with a list of all passwords, write-protect codes and similar access codes used in the context of your work.

5. **General**

5.1 All of the payments and benefits provided to you under this Employment Agreement are gross amounts and shall be subject to the withholding of all applicable taxes and deductions required by any applicable law.

5.2 This Employment Agreement may only be amended in writing and signed by both parties.

5.3 This Employment Agreement, after confirmed by you, shall contain the entire understanding between the Company and yourself with respect to your employment by the Company and all prior negotiations, agreements, offer letters, commitments and understandings (whether written or oral) not expressly contained herein shall be null and void in their entirety.

5.4 This Employment Agreement and your employment by the Company shall be governed by and construed in accordance with the laws of Israel.

5.5 A form regarding Notification of Employment Conditions pursuant to the Notice to the Employee Law (Employment Conditions) 2002 (the "**Notification**"), is attached hereto, as **Appendix C**. By signing below, you hereby acknowledge receipt of the Notification.

# PLEASE READ THIS EMPLOYMENT AGREEMENT CAREFULLY AND RETURN IT SIGNED TO THE COMPANY.

Yours sincerely,

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yossi Kofman

CEO

8/11/2020

**CONFIRMATION**

I hereby confirm that I have read the above Employment Agreement, I understand it and agree with its contents.

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Employee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |

**Appendix A**

# Salary and Benefits

1. **Salary**

1.1 The Company shall pay you NIS 35 gross per each actual working hour (the "**Hourly** **Salary**"). The Hourly Salary multiplied by the working hours in a certain month will be defined as the "**Salary**".

1.2 Should you be required by your direct manager to work overtime hours, as such term is defined under law, you shall be entitled to overtime payment in accordance with the law.

1.3 The Salary for each month shall be payable in arrears within nine (9) calendar days of the first day of the following calendar month.

2. **Vacation**

2.1 You shall be entitled to annual vacation as provided by law.

2.2 The accrual of vacations days shall be in accordance with the Company's policy as in effect from time to time.

3. **Sick Leave**

You shall be entitled to sick leave according to law.

4. **Recuperation Pay**

You shall be paid recuperation pay as required by law.

5. **Travel Expenses**

The Company shall pay you travel expenses according to law.

6. **Severance Pay and Pension Arrangement**

6.1 You shall be entitled to contribution, as of the earlier of (a) 3 months after the Commencement date or (b) the end of the tax year, all with retroactive effect as of the Commencement Date, to a pension arrangement of your choice (the "**Pension Arrangement**") at the following monthly rates:

6.1.1 The company shall contribute:

1. 8.33% of the Salary towards the severance pay component; and
2. 6.5% of the Salary towards the pension component. If you are insured in a managers insurance policy or a provident fund (which is not a pension fund), the said rate shall include the rate of contributions towards the disability insurance as in effect from time to time (ביטוח אבדן כושר עבודה), ensuring a loss of earning payment of 75% of the Salary but no less than 5% towards the pension component.

6.1.2 The Company shall also deduct 6% of the Salary to be paid on your account towards the Pension Arrangement

6.2 It is hereby agreed that the settlement regulated in the General Order as amended (attached as **Appendix D**) published under section 14 of the Severance Pay Law 1963 applies. The Company’s contributions to your Pension Arrangement will therefore constitute your entire entitlement to severance pay in respect of the paid Salary, in place of any severance pay to which you otherwise may have become entitled at law.

6.3 The Company waives all rights to have its payments refunded, unless your right to severance pay is denied by a judgment according to sections 16 or 17 of the Severance Pay Law or in the event that you withdraw monies from the Pension Arrangement in circumstances other than an Entitling Event, where an “Entitling Event” means death, disablement or retirement at the age of 60 or over.

**Appendix B**

**Confidentiality, Non-Competition, Non-Solicitation, and Assignment of Inventions Undertaking**

I, \_\_\_\_\_\_\_ \_\_\_\_\_\_, am employed by Groundwork BioAg Ltd ("**Company**") pursuant to an employment agreement to which this Confidentiality, Non-Competition, Non-Solicitation, and Assignment of Inventions Undertaking ("**Undertaking**") is attached as Appendix B **(**"**Employment Agreement**").

I acknowledge that in the course of my employment with the Company I will become familiar with a range of Confidential Information (as defined below) and that my services are of particular and special value to the Company. In consequence, I undertake the following towards the Company and its affiliates, being persons or entities which control, are controlled by or are under common control with the Company now or in the future (individually and collectively referred to as the "**Group**").

**1. Confidential Information and Confidentiality**

* 1. I am aware that I may have access to or be entrusted with information (regardless of the manner in which it is recorded or stored) relating to the business interests, methodology or affairs of the Group, or any person or entity with whom or which the Group deals or is otherwise connected and which, for the avoidance of doubt, includes the terms of the Employment Agreement, other than the terms of this Undertaking ("**Confidential Information**"**)**. For the purposes of this agreement, Confidential Information includes but is not limited to:

A. Technical information of the Company and/or the Group, its customers or other third parties that is in use, planned, or under development, such as manufacturing and/or research processes or strategies; computer product, process and/or devices; software product; and any other databases, methods, know-how, formulae, compositions, technological data, technological prototypes, processes, discoveries, machines, inventions, and similar items;

B. Business information of the Company and/or the Group, its customers or other third parties that is in use, planned, or under development, such as information relating to the Group's employees (including information related to performance, skillsets, and compensation); actual and anticipated relationships between the Company and/or the Group and other companies; financial information; information relating to customer or vendor relationships; product pricing, customer lists, customer preferences, financial information, credit information; and similar items; and

C. Information relating to future plans of the Company and/or the Group, its customers or other third parties that is in use, planned, or under development, such as marketing strategies; new product research; pending projects and proposals; proprietary production processes; research and development strategies; and similar items.

* 1. During the term of the Employment Agreement and at all times thereafter I shall keep confidential, and shall not except in the proper performance of my employment duties use, disclose and/or make available, directly or indirectly, to any third party any Confidential Information without the prior written consent of the Company. The foregoing does not apply to information that I can provide evidence that is already in the public domain through no fault of my own, or to disclosures which are required by law or a valid court order, in which case I will notify the Company in writing immediately on becoming aware of such requirement or its likely occurrence, and the disclosure shall be limited to the extent expressly required.

1.3 Without derogating from the generality of the foregoing, I confirm that:

1.3.1 Except in the proper performance of my employment duties, I shall not copy, transmit, communicate, publish or make any commercial or other use whatsoever of any Confidential Information, without the prior written consent of the Board.

1.3.2 I shall exercise the highest degree of care in safeguarding the Confidential Information against loss, theft or other inadvertent disclosure and in maintaining its confidentiality.

1.3.3 Upon termination of my employment, or at the earlier request of my direct manager I shall deliver to the Company all Confidential Information and any and all copies thereof that have been furnished to me, prepared by me or came to my possession howsoever, and I shall not retain copies thereof in whatever form.

**2.** **Non-Competition and Non-Solicitation**

I hereby covenant that throughout the term of the Employment Agreement and for a period of six (6) months thereafter:

2.1 I shall not, directly or indirectly, in any capacity whatsoever, whether independently or as a shareholder, employee, consultant, officer or in any managerial capacity, carry on, set up, own, manage, control or operate, be employed, engaged or interested in a Competitive Business or in any business that proposes to become a Competitive Business of the Group;

"**Competitive** **Business**" - the term Competitive Business shall mean any business in the field of Mycorrhiza.

2.2 I shall not, whether directly or indirectly, in any way, (i) canvass, solicit, or endeavour to entice from the Group, or otherwise have any business dealings with, any person or entity who or which at any time during my employment was or is an employee, agent, officer, consultant, advisor or other independent contractor of or provider of services to the Group; or (ii) otherwise interfere with the relationship between any of the persons or entities listed in sub section (i) and the Group (including by assisting another to interfere in such relationship).

2.3 I acknowledge that my obligations under this Section 2 are reasonable in light of my position and duties within the Company and the nature of the Group's business.

**3.** **Intellectual Property**

3.1 I shall promptly disclose to the Company all Intellectual Property which I have or which I may solely or jointly conceive, develop or reduce to practice or cause to be conceived, developed or reduced to practice during the course of my employment with the Company or which use Confidential Information or other Group property (“**Inventions**”).

For the purposes of this Agreement, "**Intellectual Property**" shall include all intellectual property rights, whether or not patentable, including without limitation rights in algorithms, binary code, brands, business methods, business plans, computer programs, computer software, concepts, confidential information, content, databases, developments, firmware, composition of matter or materials, certification marks, collective marks, copyright, customer lists, data, designs (whether registered or unregistered), derivative works, discoveries, distributor lists, documents, domain names, file layouts, formulae, goodwill, ideas, improvements, industrial designs, information, innovations, inventions (including but not limited to Service Inventions as defined in Section 132 of the Patent Law-1967 (the "**Patent Law**")), integrated circuits, know-how, logos, look and feel, manufacturing information, mask works, materials, methods, moral rights, object code, original works of authorship, patents, patent applications, patent rights, including but not limited to any and all continuations, divisions, reissues, re-examinations or extensions, plans, processes, proprietary technology, reputation, research data, research results, research records, semiconductor chips, service marks, software, source code, specifications, statistical models, supplier lists, systems, techniques, technology, trade secrets, trademarks, trade dress, trade names, trade styles, technical information, utility models, and any rights analogous to the foregoing

3.2     I further confirm that all Inventions, and any and all rights, interests and title therein, shall be the exclusive property of the Group and I shall not be entitled to, and I hereby waive now and in the future, any claim to any right, moral rights, compensation or reward, including any right to royalties in Service Inventions in accordance with the Patent Law, that I may have in connection therewith. This clause, constitute an express waiver of any rights I may have under Section 134 of the Patent Law.

3.3    Without derogating from the Group's rights under this Undertaking or any law, I agree to assign and hereby automatically assign to the Group and/or its designee any and all rights, titles and interests in respect of any Inventions, to the extent that I may have such rights, on a worldwide basis, and I acknowledge now and in the future the Group’s full and exclusive ownership in all such Inventions. I shall, at any time hereafter, execute all documents and take all steps necessary to effectuate the assignment to the Group or its designee or to assist them to obtain the exclusive and absolute right, title and interest in and to all Inventions, including by the registration of patents or trademarks, protection of trade secrets, copyright, or  any other applicable legal protection, and to protect the same against infringement by any third party, including by assisting in any legal action requested by the Group with respect to the foregoing.

**4.** **No Conflicting Obligations**

I have not and will not, at any time during the term of the Employment Agreement, use or disclose Confidential Information in such manner that may breach any confidentiality or other obligation I owe to any former employer or other third party, without their prior written consent.

I warrant that I have the full right to assign the Inventions and the associated rights, titles and interests therein and that I have not made, and will not make, any agreement in conflict with this paragraph or Section 3 above.

**5. General**

5.1 I acknowledge that any breach by me of my obligations pursuant to this Undertaking may cause substantial damage for which the Group shall hold me liable.

## 5.2 The terms of this Undertaking shall be interpreted in such a way as to give them maximum enforceability at law. The unenforceability of any term (or part thereof) shall not affect the enforceability of any other part of this Undertaking.

5.3 My undertakings hereunder are in addition to, and do not derogate from, any obligation to which I may be subject under applicable law or any Group policy or agreement.

5.4 My undertakings hereunder will be applicable to me during the term of my employment with the Company and thereafter. Notwithstanding the aforesaid, the effect of my undertakings under Section 2 above shall be for the period specified in such Section.

5.5 This Undertaking shall be governed by and construed in accordance with the laws of Israel.

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| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Employee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date |

Groundwork BioAg Ltd. hereby agrees to and accepts the assignment of all rights in the Inventions.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Groundwork BioAg Ltd. Date

By: Yossi Kofman

Title: CEO

*[Signature Page to Confidentiality, Non-Competition,*

*Non-Solicitation, and Assignment of Inventions Undertaking]***Appendix C**

Notification of Employment Conditions

1. Name of Employer: Groundwork BioAg Ltd

Legal Entity: Private Company

Registration No. (Corporation): 515068062

Address: Hashaked 4, Ra'anana, 4322616

Name of Employee: \_\_\_\_\_\_ \_\_\_\_\_\_\_\_

I.D. No.: \_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_

2. Employment Commencement Date: 8/11/2020

Period of Contract**Unlimited as to period**.

3. Main duties of the employee are:

a. Gene Bank, production employee.

b.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

d.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Name of direct superior of employee or title of direct superior of employee: Danny Levy.

5. The salary is paid on the basis of: **Hourly salary**

6. The employee’s salary is determined according to a rank of **N/A** and at level **N/A**.

If the employee’s salary is not determined by a rank set by a collective agreement – the aggregate of all fixed payments paid to the employee as salary (gross) in accordance with the salary basis, is NIS\_\_\_\_\_\_N/A\_\_\_\_\_\_\_\_\_.

The breakdown of the total amount of payments paid to the employee as work salary is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Fixed payments | | Non – fixed payments | |
| Type of payment | Due date of payment[[1]](#footnote-1) | Type of payment[[2]](#footnote-2) | Due date of payment |
| Salary | According to Law | Travel Expenses | According to Law |
|  |  | Recuperation Pay | According to Law |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

7. The length of an ordinary working - day of the employee is \_\_\_N/A\_\_\_\_ hours/ the length of an ordinary working week of the employee is \_\_\_N/A\_\_\_\_ days.

8. The employee’s weekly rest day is \_\_\_N/A\_\_\_\_

9. The employee is entitled to the following payments for social benefits:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type of payment | Name of institution and the plan to which payment is made | % of deduction on behalf of the employee | % of deduction on behalf of the employer | Date of first payment |
| Pension Arrangement | [According to the employee's choice] | 6% | (i)8.33% towards the severance pay component;  (ii) 6.5% towards the pension component subject to the details in the employment agreement. | The earlier of (a) three months from the commencement date or (b) prior to the end of the calendar year, in each case, retroactively, to the Commencement Date |
| Other: \_\_\_\_\_\_\_\_ | - | - | - | - |

10. If the employer, or the employers’ organization of which the employer is a member, is/are a party to a collective agreement which sets out the employee’s terms of employment – the name of the employees’ organization, which is a party to the abovementioned collective agreement, is: **N/A** and its address is **N/A**.

This statement is not an employment agreement, but a notification by the employer of the employee’s main terms of employment; this statement shall not subtract from any of the rights to which the employee is entitled according to law, extension order, collective agreement or employment agreement.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of employer:\_\_\_\_\_\_\_\_\_\_\_\_

**Appendix D**

**General Order and Confirmation Regarding Payments of Employers to Pension Funds and Insurance Funds instead of Severance Pay**

Pursuant to the power granted to me under section 14 of the Severance Pay Law 5723-1963 **(“Law”**) I hereby confirm that payments paid by an employer, commencing the date hereof, to an employee’s comprehensive pension fund into a provident fund which is not an insurance fund, as defined in the Income Tax Regulations (Registration and Management Rules of a Provident Fund) 5724-1964 **(“Pension Fund”**), or to a Manager’s Insurance Fund that includes the possibility of an allowance or a combination of payments to an Allowance Plan and to a plan which is not an Allowance Plan in an Insurance Fund **(“Insurance Fund”**), including payments which the employer paid by combination of payments to a Pension Fund and to an Insurance Fund whether there exists a possibility in the Insurance Fund to an allowance plan **(“Employer Payments”**), will replace the severance pay that the employee is entitled to for the salary and period of which the payments were paid (**“Exempt Wages”**)if the following conditions are satisfied:

(1) Employer Payments –

(A) for Pension Funds are not less than 14.33 % of the Exempt Wages or 12% of the Exempt Wages, if the employer pays for his employee an additional payment on behalf of the severance pay completion for a providence fund or Insurance Fund at the rate of 2.33% of the Exempt Wages. If an employer does not pay the additional 2.33% on top of the 12%, then the payment will constitute only 72% of the Severance Pay.

(B) to the Insurance Fund are not less than one of the following:

(1) 13.33% of the Exempt Wages if the employer pays the employee additional payments to insure his monthly income in case of work disability, in a plan approved by the Supervisor of the Capital Market, Insurance and Savings in the Finance Ministry, at the lower of, a rate required to insure 75% of the Exempt Wages or 2.5% of the Exempt Wages **(“Disability Payment”**).

(2) 11% of the Exempt Wages if the employer pays an additional Disability Payment and in this case the Employer Payments will constitute only 72% of the employee’s severance pay; if, in addition to the abovementioned sum, the employer pays 2.33% of the Exempt Wages for the purpose of Severance Pay completion to providence fund or Insurance Funds, the Employer Payments will constitute 100% of the severance pay.

(2) A written agreement must be made between the employer and employee no later than 3 months after the commencement of the Employer Payments that include –

(A) the agreement of the employee to the arrangement pursuant to this confirmation which details the Employer Payments and the name of the Pension Fund or Insurance Fund; this agreement must include a copy of this confirmation;

(B) an advanced waiver of the employer for any right that he could have to have his payments refunded unless the employee’s right to severance pay is denied by judgment according to sections 16 or 17 of the Law, or in case the employee withdrew monies from the Pension Fund or Insurance Fund not for an Entitling Event; for this matter, Entitling Event or purpose means death, disablement or retirement at the age of 60 or over.

(3) This confirmation does not derogate from the employee’s entitlement to severance pay according to the Law, Collective Agreement, Extension Order or personal employment agreement, for any salary above the Exempt Wages.

1. If time of payment is variable, or it depends upon the fulfillment of a condition, it must be specified. [↑](#footnote-ref-1)
2. Specify types of payments, for example: base salary, benefits received equal to salary or part of salary – food and non – alcoholic beverages for consumption in the workplace and accommodation not reimbursed as expenses; seniority increment; premiums and incentives, overtime; shifts increment, recuperation payment, and any other payments for work, whether regular or not. [↑](#footnote-ref-2)