

## Profile

- Dedicated and reliable academic editor with extensive research writing experience.
- Resourceful and productive editor able to complete 120,000+ words per month while maintaining high levels of client satisfaction.
- Proven to respect the deadlines and consistently deliver on time
- Mastery of MS Office and academic search.
- Competent in a wide range of academic fields and disciplines.

# Employment History

**Academic Editor at Cactus Communications (Editage)** 

September 2020 — Present

Worked in the Material Science department part-time until November 2021 and full time since then. Edited and formatted manuscripts for multiple journals and publishers, including Wiley and Elsevier.

- Have earned "Expert Editor" status, which requires delivering consistently high work quality and high client satisfaction.
- Consistently completed 120,000+ words per month.
- Experienced with editing LaTex documents.

### Academic Research Writer and Editor at Freelance

June 2015 — November 2021

Worked with a wide range of research writing services: Writerbay, Livingston research, Essayshark, Evocorp, Academia Research, and other.

- Average customer satisfaction rating is consistently above 4.8 out of 5.
- Highly skilled and experienced in a wide variety of fields: STEM,
  Philosophy, Economics, Environmental Sciences, Psychology.

## Education

Masters in Psychology, Open International University of Human Development 'Ukraine'

2016 - 2018

Bachelors in Economics of Entrepreneurship, The International University of Finance

2012 - 2014

Masters in Chemical Technology, National Technical University of Ukraine "Igor Sikorsky Kyiv Polytechnic Institute"

2007 - 2013

Chemical technology of ceramics and glass. Master's distinction.

#### **Details**

Kyiv

Ukraine

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arrudy6@gmail.com

#### **Skills**

MS Word

MS Excel

**MS Powerpoint** 

Adobe Acrobat

Adobe Photoshop

**SPSS** 

Critical thinking and problem solving

Research and analysis