



Chiraag Shah

Writer and Editor

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SKILLS

B2B and B2C copywriting
Multimedia content creation
Proofreading and editing
Research and fact-checking
UX/UI Copy
CMS platforms including Wordpress and Contentful
Writing for SEO
Conducting market research
Data analysis
Powerpoint and Keynote
Stakeholder management

REFERENCES

Dr. Ukamaka Olisakwe
(Managing Editor, Isele Magazine)
530 Elm Street (Box 82)
Vermillion, SD 57069
United States

editor@iselemagazine.com

Mr. Reuben Selby
(Founder and CEO, Contact)

reuben@contact.agency

RELEVANT EXPERIENCE

Assistant Fiction Editor — Isele Magazine, June 2023 - Present

- Using my editorial judgement to select submissions for publication.
- Proof-reading, editing, and fact-checking short stories selected for publication.
- Organising and maintaining the magazine's submissions inbox.

Bookseller — Foyles, October 2023 - December 2023

- Keeping up to date with the latest book releases and cultivating a strong understanding of the contemporary literary landscape and the Foyles brand.
- Acting as the first point of contact for customers on the shop floor.
- Maintaining shop floor presentation, replenishing stock, and organising shelves and displays.

Managing Editor — The Ilford Review, August 2023 - Present

- Founded a literary magazine which focuses on supporting early career writers through fair pay.
- Collaborating closely with authors to make edits and implement changes.
- Proof-reading and fact-checking articles for grammatical and factual consistency.
- Managing the submissions inbox, processing invoices, and fulfilling other ad-hoc duties.

Freelance Copywriter — Carpenters Workshop Gallery, July 2023 - August 2023

- Researching the work of Brazilian modernist architect and interior designer Joaquim Tenreiro to produce a long-form catalogue for an upcoming exhibition.
- Researching the work of various artists such as Jacqueline Rabun, Kostas Lambridis, and Vincenzo de Cotiis, to produce short form material in promotion of new and upcoming projects and exhibitions.

Editorial Intern — Prospect Magazine, September 2022 - October 2022

- Supporting the editorial team by proofreading, editing, and fact-checking articles for publication.
- Researching and commissioning writers for new features and contributions.
- Assisting in the creation of a new live event series on the Ukraine Crisis.

Content Writer — Contact, November 2021 - July 2022

- Writing long-form and short-form B2B and B2C content for Contact's backstage blog.
- Designing interviews, surveys, and questionnaires for data collection.
- Using keyword research and SEO tools such as COSchedule to drive engagement.
- The production of new content for Contact's Backstage Blog drove organic traffic up by 45% in Q1 and unique page views by 120%, far exceeding quarterly OKR's.

Public Affairs Assistant — Grayling, March 2021 - August 2021

- Producing research reports for clients and stakeholders, i.e. a report on UK air quality for SC Johnson
- Lobbied government support for Bumble's campaign with UNWomen to criminalise cyberflashing.
- Assisted with event planning i.e., organising a trade conference between British Sugar and DEFRA.
- Reviewing, transcribing, and summarising committee hearings and parliamentary debates
- Writing weekly current affairs reports summarising the week in politics

EDUCATION

MA by Research, Comparative Literature and Culture (Pass with Distinction) Sept 2019 - Feb 2021

Royal Holloway, University of London (London, UK)

- Recipient of a Royal Holloway Research Scholarship.

BA Comparative Literature and Culture with Philosophy (First Class Honours) Sept 2016 - Jul 2019

Royal Holloway, University of London (London, UK)

- Secretary for the PIR Society and Diplomatic Society
- Recipient of the Royal Holloway Travel and Research Award 2018.
- Recipient of the Royal Holloway Gold Passport Award for contributions to the university.
- Represented Royal Holloway at the 2018 International Model United Nations conference in New York.

EDITORIAL WORK AND PUBLICATIONS

- *Pretending to Destroy Art to Save the World: The limits of the latest climate activism* — The Hedgehog Review (2022)
- *Pablo Picasso's Loaded Brush* — Prospect Magazine (2022) [Editor]
- *Changing Tides: Is there room for a new arts scene in Bhutan?* — BNetic (2022)
- *Like Porcelain Figurines* — Nnaemeka Nnam for Isele Magazine (2023) [Editor]
- *Kingdom Monera* — Adeola Aregbesola for Isele Magazine (2023) [Editor]