

# CRISTINA ANGELA CARBALLO

## SKILLS

**Academic and medical writing, copywriting, content development, research, and education.**

## OBJECTIVE

**To advance my personal and professional growth through exemplary performance in my field.**

## EXPERIENCE

### **Property Specialist | ALSI | June 2011-September 2011**

I was responsible for creating sales plans, generating leads, and closing sales for Ayala Land Premier.

### **After Sales Manager | Validus Investments | February 2013-June 2013**

Responsible for creating audit reports, generating plans for company growth and development. Additionally, I was responsible for after sales care for various subsidiaries, including manpower, retail, and investments.

### **Freelance Academic Writer | HQ Systems | November 2014-February 2017**

Academic research and writing for US, Europe, Canadian, and Australian markets. I provided assistance to students for writing theses and dissertations. Topics related to these documents were mostly in the field of medicine, biology, life science, and nursing.

### **Course Content Developer | AMA University | February 2016-January 2017**

Responsible for the complete development of college courses for students taking online classes. This includes development of course materials, examinations, quizzes, and grading systems. In addition, the topics covered included environmental science and medicine, as well as the life sciences for K12 students undergoing online classes.

### **Freelance Academic Writer | Livingston Research | May**



Cristinacarballo8  
9@gmail.com



09178526663

## VOLUNTEER EXPERIENCE OR LEADERSHIP

**I am a founder of a mental health advocacy group in my area.**

## REFERENCES

**Available upon request**

Responsible for writing and researching academic content for international students. Research areas include medicine, biology, nursing, and the life science.

**Freelance Content Developer | Enago/Crimson Interactive**

Responsible for creating content in landing pages that are SEO-optimized. In addition, I edited journal articles for publication in scientific journals. During this time, I covered a wide variety of medical topics that include devices, pharmaceuticals, therapeutics, etc.

**Freelance Academic Editor- Center for Excellence in Medicine | Cactus Communications | February 2018-December 2018**

Responsible for standard, substantive, and premium editing of manuscripts for publication with a particular focus on medicine, biology, and the life sciences. The developmental editing role allows me to edit the grammar as well as the organization of content for articles to be published in scientific journals. Here, I was responsible for catering to ESL clients in preparation for publication.

**Freelance Academic Editor | Enago/Crimson Interactive |**

Responsible for substantive editing of documents. I ensure that there are no grammatical, syntax, and word choice errors in documents that are meant to be published in scientific journals. Our clients were ESL researchers requiring assistance for publishing articles.

**Medical Writer for iMed Global Solutions | February 2019-August 2020**

- Participates in the planning and execution of general medical writing activities and systematic literature reviews for assigned therapeutic area
- Prepares, writes, and edits creditable systematic literature reviews through the creation of protocols and reports in order to synthesize and analyze the clinical data from medical and scientific publications reporting on a range of medical devices
- Participates in core process steps for systematic literature reviews including search, screen, data extraction, analysis, and synthesis of the literature for CER processes
- Performs data extraction of included studies into a data collection tool (e.g. Microsoft Excel, Distiller).
- Utilizes software to support the core process steps for systematic literature reviews including statistical analysis tools (e.g. Distiller, QUOSA, SAS)

- Extracts data from included studies, interprets study results, synthesizes literature, and prepares summaries into formal reports.
- Organizes clinical data from literature into references, graphics, tables, and data listings
- Critically synthesizes clinical data being considered for presentation in the final report
- Performs scientific writing of the synthesized literature using templates.
- Interprets and summarizes complex results from the medical and scientific literature and present them in clear, concise, and scientifically accurate manner to various end users requiring the ability understand and interpret statistical results of clinical studies
- Presents the results of systematic literature reviews at internal meetings
- Works closely with other Medical Operation Team members including Medical Directors, and Project Managers to interpret clinical data from medical and scientific literature during the screening and data extraction steps of the systematic literature review process.
- Collaborates with other Medical Operation Team members including Technical Specialists and Project Managers as applicable to gather information (timelines, projects, documents)
- Adheres to timeliness for systematic literature reviews within assigned project
- Communicates with cross-functional business partners such as Medical Directors, Post Market Surveillance, Design Quality Engineers, R&D, and Regulatory Affairs relating to the CER process to identify the necessary clinical and technical information for assigned project
- Demonstrates an understanding in assigned therapeutic areas, provides expertise in device technology, interprets clinical research methodology and study design, ensures compliance with medical device regulations globally, and escalates any new or emerging risks.
- Ensures documents are produced in accordance with procedures, internal and external guidelines (e.g. MEDDEV 2.7.1), and electronic templates.
  - Conducts scientific and medical writing and/or critically edits the deliverables (e.g. protocols and reports) from medical writing staff.

## EDUCATION

**High School | March 2003 | Miriam College High School**

**BS Biology | March 2007 | Ateneo de Manila University**

**MD-MBA | June 2007-March 2011 | Ateneo de Manila  
School of Medicine and Public Health**

**Address: 13 Regidor Street, Varsity Hills, Loyola Heights,  
Quezon City, Philippines 1108**