**Dania Latar**

**English – Hebrew translator**

Date of birth: 23/4/1980

Address: 10 Rimon st. Bat Chen

Mobile: 050-8228915, Email: dlatar1@gmail.com

**Education**

* 1. Bachelor of Law (LL.B.), Netanya Academic College

May 2006 License to practice

2012-2014 MA – English Literature & American Studies, Tel Aviv University (with Honors)

2018-2019 Certificate in Translation, Beit-Berl Academic College

2016-2020 Certificate in Arts, Beit-Berl Academic College

**Professional Experience**

2020 – **Independent translator** **English-Hebrew**

Legal, business and marketing translation: contracts, employment agreements, pleadings, certificates, corporate documents, PP presentations and more.

2007 – 2019 **Pareto Group Ltd – economic-strategic consulting firm: Team Leader**

**Translation projects for the company:**

* Translation of professional content in econnomy, infrastructure and sustainability from English to Hebrew, for tender bids
* Translation of marketing content for the firm's website
* Translation of contracts and public tenders' content from English to Hebrew for the firm's management

**Other responsibilities:**

* Writing bids for public tenders
* Establishment and management of the firm’s website
* Writing work plans and procedures for the firm and for public sector clients
* Design and implementation of effective Knowledge Management strategies

7/2006 – 9/2007 **A. Arenson Ltd - Construction company specializing in large-scale civil engineering works: Attorney**.

Labor law, legal consulting for HR department, contracts, governmental and private tenders, litigation, land law. The work was also performed vis-à-vis persons abroad.

2005 – 2006 **Hermann, Makov & Co, law offices & notaries, Tel Aviv:**

Legal intern, in the fields of labor law, civil litigation, aviation law, administrative law.

**Languages**

Hebrew - native, English – fluent.

**Computer programs**

Microsoft Office, SharePoint online

MemoQ

**Recommendations will be provided as required.**