

CURRICULUM VITAE

Dr. Nicole Keller Pleikartsförster Str. 52 69124 Heidelberg

GERMANY

Phone 0049-6221-419036 Mobile 0049-162-2303232

Email <u>nicole.keller@iued.uni-heidelberg.de</u>

Website: www.nicole-keller.com

Personal Data

Date of birth 16 October 1973, Constance, Germany

Marital status Never married **Nationality** German

Education

Translating and Interpreting 10/93-05/00

English and Spanish

Institute of Translation and Interpreting, Ruprecht-Karls University, Heidelberg,

Germany

Main focus

IT: Internet and Telecommunications

Europe and European Law

Final thesis

The use of technical databases for translators:

Online/offline database of FIZ Technik as an example.

One week on-the-job-training at FIZ Technik

Grade 1.0 (very good)

Final degree

02 June 2000 Grade: 1.8 (good)

Additional examination in the second foreign language (Spanish)

1980-1993 Gymnasium (Secondary School) Überlingen, Germany

Abitur, grade 1.9 (good)

Work experience

11/97-03/98 Traineeship in the translation agency "Anglo-German Communications & Global

Village", Sydney, Australia

Translations in the field of immigration, mechanical engineering, tourism, etc.

10/98 - 07/00 Scientific assistant at the English department of the Institute of Translating and

Interpreting, Heidelberg, Germany

Research focus: New media for translators

Editorial staff of AREAS (Annual Report on English and American Studies)

Organisation of further education for translators "New media for translators"

08/99 - 08/01 Freelance Translator

Translations for the pharmaceutical industry

Translations for EU projects in the field of alternative energy resources

Translations of homepages

01/08/00 -Saba Software GmbH Walldorf, subsidiary of Saba Inc.

31/07/01 Headquarter in San Francisco.

Service/Administration/Training

- Ressource planing for the German service section
- Responsible for the customer and vendor invoices
- Introduction and organisation of the German product training
- Coordination of the translations from English into German

01/09/01-SciTech Communications GmbH 31/12/02 Project manager Creating, editing and proofreading of technical documentation; DTP; proofreading of all translations before sending them to the customer; project management in accordance with quality assurance measures: translations; evaluation of new software products, especially for a new project management system. 01/03-PhD at the Institute of Translation and Interpreting at the University Heidelberg, Germany 06/06 New considerations for tools in the field of translation studies: web-based terminology databases in the context of CAT systems since 01/03 Freelance translator and consultant in the field of computer-aided translation tools and terminology databases since 04/04 Lecturer at the University of Heidelberg: Computer-aided translation tools Terminology management systems Specialised translation courses (medicine) March/April 08 Limited Term Tutor at the Department of Translation Studies at the University of Auckland March/April 09 Limited Term Tutor at the Department of Translation Studies at the University of Auckland

Foreign Languages

German Mother tongue

English fluently
Spanish fluently

French basic knowledge
Latin qualifications in Latin

Heidelberg, 10.04.2018