

**Email**

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Phone

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Date of birth

09-07-1995

Nationality

Italian

Link

<https://www.linkedin.com/in/claudia-tiburzi-532959159/>

**Skills**

Team Work

Problem Solving

Leadership and Management

Clear Communication

Quick learner

Customer assistance

**Languages****English**

Advanced - C2

Spanish

Advanced - C2

Italian

Native

Claudia Tiburzi

Freelance Interpreter and Translator

I am an enthusiast interpreter and translator with a strong interest in foreign languages and cultures.

As you will see from my CV, I am currently working in a Translation Agency based in London, Codex Global, as Talent Coordinator.

Thanks to my university path, I have become a proficient and skilled writer and speaker both in English and Spanish.

As an interpreter and translation student, I have spent the two years of my academic career focusing on studying the profession of the interpreter at an international level. Furthermore, I even have taken a course in International Relations to become more aware of the relation among states. I have excelled in my academics and previous internships and jobs as well.

Experience

▪ Talent Coordinator

Codex Global *London*

February 2020 - Present

Main duties:

1. establishing schedules, assigning interpreters, etc.
2. monitoring projects to ensure acceptable performance standards are maintained.
3. coordination of resources and interpreting assets.
4. establishing and maintaining strong communication with customers and suppliers.
5. acting as a liaison for problem-solving.
6. outsourcing linguists to complete language services projects for our Production department and assistance to project managers if and when required.
7. researching the market for new opportunities, offers, technical developments

▪ Freelance Interpreter and Translator

December 2019 - Present

Main services:

Simultaneous, consecutive, whispered and dialogic Interpretation (enGB/esES<>itIT)

Technical Translations enGB/esES>itIT

Specialisms:

Travel and Tourism

Websites

Fashion and Clothing

Cosmetics and Beauty

▪ Intern

Embassy of Peru *Rome*

April 2018 - August 2018

Main duties:
Translation services esES/enGB>itIT

Topics:

Ceremonies

Archeological finds

Catering

▪ **Front Desk Receptionist**

The Hive Hotel *Rome*

July 2019 - August 2019

Main duties:

Check-in and check-out agent

Calls switching

Bookings

Education

▪ **MA in Interpreting and Translation**

UNINT - University of International Studies of Rome *Rome*

2019

Mark: 110/110

Most relevant exams:

Simultaneous and consecutive interpretation (ENG<ITA and vice-versa)

Simultaneous and consecutive interpretation (SPA<ITA and vice-versa)

International Relations and Human Rights

Spanish translations

SDL Automated Translation

▪ **BA in Foreign Languages and Cultures**

Roma Tre University *Rome*

2017

Mark: 100/110

Most relevant exams:

Spanish language and culture

English language and culture

English translation

Spanish Translation

Cultural Anthropology

▪ **Classic Diploma**

Orazio High School *Rome*

2014

CAT Tools

MemoQ

SDL Trados 2019

Wordfast

Driving license

B