## Sarah Lippert

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| **Key Skills**   * In-depth knowledge of educational science, pedagogy, growth and development, environmental education, global developmental education, educational policies, and other elements of social science * Qualitative research and report writing skills * International work and research experience in higher Education * Project and Programme development, management, and evaluation experience * Creative and imaginative mind * Creative problem-solving skills, critical and analytical thinking * Aware of health, safety, safeguarding issues and regulations * Handling confidential records * IT Skills – Word, Excel, PowerPoint, Internet and Email * Languages: English, German, Portuguese, Italian * Child protection and first aid trained * Handle challenging situations with empathy and professionalism. * Lesson planning, ESL teaching | **Profile**  An enthusiastic, highly knowledgeable professional with a Bachelor (HONS) degree in Childhood Studies, a Master degree in Global and International Education, and a TEFL certificate. Passionate about creating environmental and educational programs, developing communities, and strengthening my expertise in social science. For instance, managing my plant community and Portuguese speaking group. Possessing in-depth didactic knowledge, charisma, problem solving, creative and engaging methods which enlaces an excellent foundation for working in the social sector. Cosmopolitan by nature due to a German and Portuguese cultural background. Possessing excellent communication skills in four different languages. Works well self-initiated also in a team. |

**Employment history related to education**

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| **ESL Teacher**  British Conversational Club, Italy  *October 2021 –*  Wall Street English, Italy  *April 2022-*   * Lesson planning * Teaching (Cambridge levels), EILS, PET * Report writing, marking | **ESL Tutor**  Europlacements, Italy  *September 2021 - February 2022*   * Following student’s scholastic development * Creating action plans based on their learning needs |
| **High Profile Nanny**  Nanny & Buttler Ltd.Milan, Italy  *January 2021 – June 2021*   * Teaching German and English * Providing stimulating, educational, and age-appropriate day care | **Program manager at Podere del Gesso**  Vamos-Eltern-Kind-reisen GmbH  Tarquinia, Italy  *July 2021 – August 2021*   * Creating nature connected programs for   children groups (3 to 13 years old)  following the vamos philosophy   * Vamos referent for guests’ requests |
| **English Teacher**  British School Genova, Italy  *October 2019 – October 2020*  Lesson planning  Teaching ESL (all levels)  Conducting Cambridge English exam preparation | **Research Assistance**  University of Alberta, Canada  *September 2017- September 2018*   * Assisting with the literature review * administrative work |
| **Playworker**  Professional After School Childcare Safe Hands, UK  *June 2014 – May 2017*   * Organising and developing educational games, arts and crafts activities * Providing homework support * Monitoring and reporting children’s social, moral, and behaviour development * Working along various guidelines and contribute to the policy development | **Early Years Co-ordinator/Manager**  Camp Beaumont (summer holiday day Camp), UK  *June 2015 – July 2015*   * Leadership * Following British Early Years Statutory (EYS) regulations * Developing educative activities within the EYS and camp guidelines * Monitoring Staff * Monitoring children’s development * Reflecting and evaluating conducted activities |
| **Children’s program manager and childminder**  vamos-Eltern-Kind-reisen GmbH   * *March 2013 - May, in Spain; May - November 2013, in Portugal:* * Managing children groups up to 15, age 3 to 12 * Developing and leading engaging family activities, related to the vamos philosophy, which is based on Steiner’s pedagogy * Organising and developing stimulating weekly plans for children groups with topic related activities e.g. educative games, nature excursions, craft action * Managing a small staff group | |

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| **Volunteering**  **Greenpeace Local group**  Genova, Italy  *September 2019 – April 2020*  **Organisazione AIESEC**  Genoa, Italy  *June 2019 – October 2019*  **IGV**   * Supporting international students * Developing culture exchange programs   **Volunteer at Greenpeace**  Augsburg, Germany  *February 2019 – Mai 2019*  **Volunteer as a Nursery Nurse**  Sankt Barbara katholischer Kindergarten, Germany  *May 2008 – June 2008* | **Associazione MezzArancia**  Genova, Italy  *July 2019 – Febuary 2020*  English teacher  **Fundazione Flying Angels**  Genoa, Italy  *June 2019 – October 2019*  **Volunteering at House Victoria**  Genoa, Italy  *May 2019 – June 2019*  Receptionist  **Volunteer as Teaching Assistant**  Harrietsham Primary School, United Kingdom  *April 2017 – May 2017* | **Other employment history**  **Life Ops at BOOM Image Studio**  *November 2020 - August 2020, Milan*   * Global start-up company * International communication with different stakeholders * Problem solving * Administration   **Bar keeper at Peacock events**  *March 2017 - October 2017, Canterbury* |
| **Apprentice as legal assistant at Rechtsanwaelte Brinkmann**  *August 2010 – January 2013*   * Communication * Administration; organising, handling confidential documents * German law * Invoicing according the ZPO |

**Education, Qualifications, Certificates**

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| **TEFL course 120h online**  May 2021 – August 2021 |  |
| **Certificate of Expert track Participation (1.5 EC)**  UN Environment Massive Open Online Course on Marine Litter 2019 | **Certification: vamos childminder**  *January 2013 - January 2013*  Akademie Waldschlösschen e.V., Germany |
| **MA in Global and International Education**  *September 2017 – August 2018*  Canterbury Christ Church University, UK | **Qualified legal Assistant**  *August 2010 – January 2013*  Anwaltskanzlei Brinkmann & Joseph-deMont-Berufskolleg, Germany |
| **BA (HONS) in Childhood Studies**  *September 2014 – July 2017*  Canterbury Christ Church University, UK | **Fachabitur**  *August 2007 – June 2010*  Alfred-Mueller-Armack Berufskolleg, Germany |