

PROFESSIONAL PROFILE

Accomplished and creative communications professional, specializing in social science, medical, and STEM communications. Passionate about plain language, new technology, and lifelong learning.

PROFESSIONAL EXPERIENCE

Writer, Editor, Project Manager

2009–present

- Provide freelance editing, writing, and project management services to academic and non-governmental organizations (NGOs) and individual clients in the social science, science, and medical fields. Services include researching and writing original content, editing and rewriting for plain language, developing communications plans, editing (structural, stylistic, and copyediting), writing coaching, developing and executing social media strategies, managing production calendars, and more.
- Current projects include ongoing contract as Managing Editor of the *Canadian Journal of Ophthalmology*, writer and project manager for the Canadian Ophthalmological Society, and project-based writing and editing work for other regular clients (academic researchers, medical professionals, and NGOs).
- Past projects include conducting a plain language edit of a brochure and clinical practice guidelines for Health PEI; editing a report on health care for the Canadian Centre for Policy Alternatives; researching and writing a position statement on non-powder projectile weapons and eye injuries for a national medical society; editing a variety of academic articles on topics such as epidemiology, psychology, liver disease, education, long-term care, and human rights law; editing a PhD dissertation on trauma and reconciliation in transitioning societies; and managing the *Canadian Journal of Hospital Pharmacy* through its transition to an online-only format.

Publications Coordinator

2004–2009

The Senate of Canada

- Proofread, edited, and typeset Senate committee transcripts, debates, and other documents. Oversaw production for committees and debates, including web and print, and worked with the translation bureau to ensure timely turnaround and consistency of translated materials.

Communications Coordinator

2000–2003

Council of Canadians

- Wrote and edited a wide variety of documents for this non-governmental organization, including a monthly newsletter, campaign pamphlets, conference materials, reports, and web content. Also managed the website and oversaw the development and production of various campaign documents.

EDUCATION AND TRAINING

- 2017** Stylistic Editing, Editors Canada
- 2016** Recognition for Peer Reviewers, Council of Science Editors
- 2012** Marketing for Editors, Editors Canada
- 2012** Practical Speechwriting Skills, Echelon Communications
- 2006–2009** Psychology, University of Ottawa
- 2003** Conflict Resolution and Mediation, CIAN
- 1993–1997** History and Anthropology, Carleton University

PROFESSIONAL MEMBERSHIPS

- Editors' Association of Canada (Editors Canada)
- Plain Language Association International (PLAIN)

PROFESSIONAL VOLUNTEER WORK

- 2017–2020** **Mediator**
Editors Canada
Assist Editors Canada members in resolving grievances, contract disputes, and similar issues with their clients when other steps have not solved the problem.
- 2012–2019** **Founder and Organizer**
Ottawa Freelancers
Responsible for organizing and facilitating monthly meetings, which provided local freelancers with a venue in which to network, socialize, and share work experiences.
- 2016–2017** **Co-chair, 2017 Conference Committee**
Editors Canada
Co-chaired the organizing committee for the 2017 Editors Canada national conference, including overseeing work of committee members, developing the conference theme and program, selecting keynote speakers, recruiting volunteers, and securing sponsors.