

# Dina Narain

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Washington, DC, USA

240-750-0797

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<b>Objective</b>	High-quality, efficient translator with rich international business experience seeking opportunities to translate business, educational or literary texts in Russian <> English language pair. Consistently deliver exceptional & timely translations for a variety of demanding clients.
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<b>Language Skills</b>	Fluent in Russian (Native Language) Fluent in English (IELTS 8.0 out of 9.0; TOEIC 990 out of 990) Fluent in Japanese (1 <sup>st</sup> /Highest Level in Japanese-Language Proficiency Test)
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<b>Education</b>	<b>Program in Translation and Interpreting</b> 2013 – 2015 University of Minnesota, College of Continuing Education Minneapolis, MN, USA 4.0 out of 4.0 Grade Point Average (GPA)
	<b>Masters in Management Accounting</b> 2006 – 2009 Yokohama National University Yokohama, Japan
	<b>Bachelors in Economics</b> 1995 – 2000 Moscow State Institute of International Relations (MGIMO) Moscow, Russia Double Major in International Trade & Japanese Language

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<b>Relevant Work Experience</b>	<b>Freelance Translator &amp; Linguistic Consultant</b> 6/2010 – Present <ul style="list-style-type: none"><li>Advise clients on effective approaches to reach &amp; communicate with Russian or Japanese audiences, customers &amp; partners</li><li>Translate &amp; edit a variety of medium, including research reports, website &amp; mobile app content, scripts, brochures &amp; business correspondence</li><li>Deliver for a diverse set of clients, including global organizations (United Nations), start-ups (omnitime.org), small businesses (trainaid.com), labor unions (SEIU), academia (University of Maryland) &amp; companies (Japanese &lt;&gt; English, Russian &lt;&gt; English)</li></ul>
	<b>Nagase America Corp.</b> (New York, NY, USA) 8/2011 – 6/2012 <ul style="list-style-type: none"><li>Communicated daily with Japanese-speaking coworkers &amp; counterparts; translated email correspondence in fast-paced setting (Japanese &lt;&gt; English)</li></ul>
	<b>Komatsu Ltd.</b> (Moscow, Russia; Tokyo, Japan) 11/2003 – 12/2010 <ul style="list-style-type: none"><li>Assumed translation &amp; interpretation duties for 2 divisions in Japan from '06 to '10</li><li>Translated shipping documents, user manuals, promotional materials &amp; email correspondence (Japanese, English, Russian)</li><li>Prepared materials for the President of Turkmenistan's factory visit in Japan in '09 (Japanese &gt; Russian, English &gt; Russian)</li><li>Interpreted meetings, negotiations, customer tours &amp; visits (Japanese, English, Russian)</li></ul>
	<b>Embassy of Japan</b> (Moscow, Russia) 9/2002 – 10/2003 <ul style="list-style-type: none"><li>Leveraged translation &amp; interpreting skills to effectively communicate messages &amp; materials for Japanese embassy officials in Office of Information and Culture (Japanese &lt;&gt; Russian)</li><li>Translated for numerous events promoting Japanese culture in Russia (exhibitions, film festivals, lectures, seminars &amp; contests) &amp; interpreted for Japanese journalists during international summits (Japanese &lt;&gt; Russian)</li><li>Accompanied a senior Japanese diplomat as an interpreter during 5-day official visit to Armenia (Japanese &lt;&gt; Russian)</li></ul>

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