

## Eleanor Ashman Parker, LMSW

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### EDUCATION

Master of Social Work                      Valdosta State University                      Valdosta, Georgia  
January 2013 - May 2016                      Georgia Licensed Master Social Worker

Bachelor of Art in Journalism and Mass Communication in Advertising  
August 1999 - December 2003                      University of Georgia                      Athens, Georgia

### HONORS/AWARDS

- **2015 – Graduate Research Symposium, Valdosta State University**  
“Utilizing Cognitive Behavioral Therapy to Manage Symptoms of Bipolar Disorder”
- **2015 – Georgia NASW Annual Conference Presenter**  
“Outcomes of Direct Social Work Research Through Single Subject Research Design (SSRD)”, with Professor Hanae Kanno, PhD.

### EXPERIENCE

**Teacher                      Effingham County Board of Education                      2018 Present**

- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning in alignment with Georgia Standards of Excellence in Georgia Studies.
- Instruct and monitor students in the use of learning materials and equipment.
- Create differentiated activities and formatives as classroom needs dictate.
- Use relevant technology to support instruction.
- Participate in the collaborative planning process with content and data team.
- Manage student behavior in the classroom by establishing and enforcing rules and procedures.
- Maintain discipline in accordance with the rules and disciplinary processes of the school and district expectations.
- Encourage and monitor the progress of individual students and use data to adjust teaching strategies.
- Promote the social and emotional development of students.
- Maintain accurate and complete records of students' progress.
- Update all necessary records accurately and completely as required by laws, district policies and school regulations.
- Communicate necessary information regularly to students, colleagues and parents regarding student progress and student needs.
- Participate in department, school, district and parent meetings.
- Demonstrate preparation and skill in working with students from diverse cultural, economic and ability backgrounds.

**Substitute Teacher                      Effingham County Board of Education                      2017 - 2018**

- Adhere to the curriculum and lesson plans assigned by the teacher of record.

Parker 2

- Follow procedures and achieve lesson goals.
- Assign and explain homework.
- Oversee students outside of the classroom including in the hallways and cafeteria.
- Comply with all school regulations and policies at all times.
- Take attendance and document daily notes.
- Ensure classroom and work is kept clean and orderly.
- Oversee the normal classroom rhythms and activities.
- Compile a report for the teacher for when he/she returns.

**Social Worker St. Joseph's/Candler Health System January 2015 - July 2017**

- Manages all patient's psychosocial and discharge planning needs while remaining compliant with all laws and regulations.
- Provides supportive counseling and coordination with multidisciplines.
- Assess patient and family understanding of Advanced Directive process and guardianship/protective services processes.
- Assess abuse/neglect cases and domestic violence cases and make referrals as appropriate.
- Utilizes available community resources to facilitate a timely and appropriate discharge plan.
- Manage patient placement & reimbursement while remaining compliant with all laws & regulations.
- *Interim Case Manager, Orthopedics, November 2016 - February 2017*
- *Interim Case Manager, Oncology, March 2017 - Present*

**Case Manager, Practicum Placement St. Joseph's/Candler Health System**

**August 2015 - April 2016**

- Assumes responsibility and accountability for the collaborative process that assesses, plans, implements, coordinates, monitors, and evaluates the options and services required to meet an individual's health needs, using communication and available resources to insure quality, cost-effective outcomes.
- Meet with patient and/or family to complete initial assessment and establish a collaborative discharge plan.
- Maintain case management notes and record of discharge planning.
- Manage the patient's care through direct and timely communication with physicians and healthcare team, and provide interventions to eliminate delays in treatment and care.
- Monitor length of stay on patients, and collaborate with multidiscipline team to facilitate discharge planning. Escalate cases as appropriate to leadership team for assistance with barriers to discharge and complex discharge plans.

**School Social Work, Practicum Placement Effingham County Board of Education**

**September 2014 - June 2015**

- Plan and implement WhyTry curriculum for a self-contained Emotional-Behavior Disorder classroom.
- Lead individual counseling sessions with students as needed.
- Respond to referrals in a timely manner while prioritizing based on need and/or urgency.

Parker 3

- Conduct student interviews based on referrals to assess and evaluate needs; liaise with parents, coworkers, and other agencies to coordinate referrals as needed.
- Link clients and their families to the appropriate agencies as needed for additional resources in the community.
- Network with local agencies to maintain knowledge of local resources.
- Understand and apply NASW Code of Ethics in practice situations.
- Consistently document all interactions related to each referral and resolutions.

### **Database & Prospect Research Manager St. Joseph's/Candler Health System**

**August 2010 - August 2012**

- Maintain detailed and confidential information regarding donors and prospects using The Raiser's Edge Software, serving as the system administrator.
- Coordinate all marketing needs with Marketing Account Manager.
- Collaborate independently and skillfully with all donors, potential donors, employees and SJ/C Board Members.
- Perform regular prospect research to include daily electronic screening and monthly entry of researched hard data.
- Support the development, strategy, execution and management of the Care Champions Grateful Patient Program.
- Develop and implement policies and procedures to streamline and guide data entry.
- Monitor costs/budget and contracts relevant to needs of Database & Prospect Research.
- Coordinate, execute and evaluate annual Give Smart Campaign (employee giving program); monitor costs and adherence to budget parameters; process invoices.
- Distribute internal and external communication relevant to departmental needs.
- Assist with planning and executing annual events such as Smart Women, Candler Clays and Savannah Golf Classic.

### **Account Manager Coggins Promotional Advertising April 2007 - December 2009**

- Manage clients' e-commerce programs by:
  - Recommending new merchandise and creating product descriptions.
  - Maintaining stock of current premium items offered on corporate store websites.
  - Coordinate all incoming orders with Coggins Fulfillment Solutions for storage.
- Oversee clients' promotional advertising needs:
  - Coordinate branded merchandise for special events.
  - Assist clients' internal departments with promotional merchandise and logos that meet their Marketing's Visual Identity Program requirements.
- Research and recommend branded materials in keeping with clients' image.

### **Communications Manager JCB North America November 2006 - April 2007**

- Coordinate all graphic design projects from inception to design to print and delivery for JCB Marketing's in-house graphic design department – DesignWorks.
- Prioritize all DesignWorks jobs in order to meet internal clients' due dates.
- Manage the JCB Gift Shop for visitors, which included shop inventory, ordering branded merchandise for stock and ordering promotional products for functions as needed.
- Continue all public relations and advertising functions as listed below.

**Public Relations Assistant JCB North America March 2005 - November 2006**

- Maintain contact with JCB's "Top 40" trade publication editors to ensure maximum editorial exposure. Work with Production Marketing Managers to maintain extensive library of press releases on specific products and coordinate converting releases into American English.
- Work with Marketing Coordinator to plan and execute all customer sales visits, JCB Dealer Events, JCB Public Relations functions and any other event needs for JCB; coordinate contract negotiation and finalization.
- Professionally Interface with employees, dealers, customers on a variety of functions.
- Coordinate advertising insertion orders at the discretion of the VP Marketing.
- Maintain insertion orders and advertising contracts as well as adherence to budget requirements.