

## ELAINE R. THOMAS

Email: university.editorial.services@gmail.com

Telephone: +1 (585) 405-6994 (mobile)

Citizenship: United States

Residence: Amunátegui 1946  
Viña del Mar, Valparaíso, Chile

### EDUCATION

<b>PhD, University of California, Berkeley,</b> Political Science (political phi)	1998
<b>MA, University of California, Berkeley,</b> Political Science	1990
<b>BA, Reed College,</b> History (Phi Beta Kappa)	1988

### RELATED WORK EXPERIENCE

**University Editorial Services** August 2011 – December 2015 and January 2021 – present  
Founder and Editor

*Established a business offering editorial services for Latin American faculty preparing social scientific and philosophical monograph, chapter, and journal article manuscripts in English. Projects accepted for publication with Oxford, Cambridge, Routledge, Palgrave, and leading journals including World Politics, International Affairs, Philosophy and Social Criticism, and Daedalus.*

- Applied Chicago Manual of Style, Harvard, and in-house style guidelines, ensuring consistency of formatting and full agreement with publishers' style guidelines on punctuation, presentation of figures and illustrations, and bibliographic references.
- Cross-checked all supporting components (including figures, and tables).
- Used word processing and text editing software packages to digitally track changes and comments, apply formatting and paragraph styles, and respond to changes and comments by authors and other reviewers.
- Provided succinct and supportive comments and proposed solutions directed at improving logic and argumentation while maintaining ongoing, positive relationships with clients.
- Assisted colleagues in correcting digital layout proofs using online software of Routledge and Palgrave.
- Caught and corrected mistakes in English grammar, including mistakes with agreement, verb tenses, conjugation, and sentence structure.
- Proofread final manuscripts prior to submission and checked proofs prior to publication.

**Catholic University of Valparaíso** March 2018 – June 2021  
Institute of History, Professor and Principal Investigator

*Taught graduate and undergraduate courses on historiography and political science (in Spanish). Wrote three successful research funding proposals evaluated by committees comprised of faculty from all academic divisions (humanities, education, engineering, etc.).*

- Simultaneously managed multiple courses with distinct calendars.
- Created and maintained system for organizing and archiving all course readings and materials.
- Taught online for three semesters using Zoom, Moodle, Google Drive and other tools.
- Instructed students in correct formal citation of references.

**University of Talca, Santiago campus**  
 School of Political Science and Public Administration  
 Regular faculty member (all work in Spanish)

March 2016 – December 2017

*Developed and taught intensive research seminar and all political theory courses. Supervised professional internships.*

- Cross-checked all components of student research and internship reports (including tables and figures) to ensure they were internally consistent, accurate, and relevant. Recommended modifications to draft versions to eliminate inconsistencies across components (table of contents, abstract, body, conclusions, etc.).
- Assembled and created all necessary course materials (syllabi, assignments, lectures, study guides, etc.)

**Catholic University of Chile**  
 Institute of Political Science, Adjunct professor

March 2012 – June 2015

*Prepared and taught seminars and lecture courses for undergraduate Chilean and visiting international students (first in English, then in Spanish).*

- Prepared and assembled instructional materials (lectures, online notes, syllabi, study guides, assignments, grading guidelines, etc.), ensured their timely accessibility to students, archived material.
- Worked with Institute colleagues and the journal *Revista de Ciencia Política* in an editorial capacity.

**Bard College**  
 Political Studies and Human Rights  
 Assistant Professor

January 2002 – June 2011

*Revised doctoral dissertation for publication as a university press book. Wrote, revised, and edited conference papers, chapters, and journal articles. Taught undergraduate courses and advised students at all levels. Supervised fifteen BA theses in political studies, human rights, German studies, French studies, and Italian studies. Organized and participated in frequent events on campus.*

**University of Quebec at Montreal (UQAM)**  
 Canadian Research Chair on Globalization, Citizenship, and Democracy  
 Visiting Postdoctoral Fellow

January – June 2004

*Researched and wrote a scholarly article awarded an internationally competitive scholarly writing prize. Presented work in French to groups of UQAM students and colleagues.*

**University of Notre Dame**  
 Joan B. Kroc Institute for International Peace Studies  
 Visiting Postdoctoral Fellow

September – December 2001

**The University of Chicago**  
 Social Sciences Collegiate Division, Schmidt Postdoctoral Instructor

October 1998 – August 2001

*Taught writing-intensive social theory sequence to first-year college students from all majors. Prepared peer-reviewed articles, faculty workshop papers, and papers for professional conferences.*

## LANGUAGES

English	Native speaker
Spanish	Advanced
French	Advanced
Portuguese	Basic reading ability

## COMPUTER SKILLS

Microsoft Word	Advanced
Moodle	Advanced
PowerPoint	Advanced
Excel	Intermediate
Google Drive	Intermediate

## SELECTED LIST OF RECENT PROJECTS

Alenda, Stephanie, Miguel Angel López and Kenneth Bunker. “From *Gatopardismo* to Ideational Change on the Chilean Right.” Translation from Spanish of chapter to be published with Cambridge University Press.

Bustamente Kuschel, Gonzalo. “Hobbes’ Biological Rhetoric and the Covenant.” Editing of article published in *Philosophy and Rhetoric*.

Crichton, Cristina. Interview with Ramón Rodríguez on Heidegger. Translation from Spanish for a forthcoming special issue of *Daedalus*.

Espinosa, Patricio Javier, y Gonzalo Bustamente Kuschel. “Indigenous Patrimonialization as an Operation of the Liberal State.” Editing of article published in *Philosophy and Social Criticism*.

Figueroa, Valentín. “The Protestant Road to Democracy.” Editing of article accepted for publication in *World Politics*.

Palestini, Stefano, and Erica Martinelli. “Enforcing Peoples’ Right to Democracy: Transnational Activism and Regional Powers in Contemporary Inter-American Relations.” Editing of article accepted for publication with *European Journal of International Relations*.

Urbinati, Nadia. Correction of translation to Spanish of invited presentation given in English at the Columbia Global Studies Center in Santiago de Chile.