

Evan Jacques

PROFILE

Editor and writer with a passion for language and a natural gift for spelling, grammar and punctuation. Experienced in handling confidential information and working accurately to tight deadlines. Highly intelligent, creative, inquisitive and quick to learn.

- Proficient in academic proofreading across a range of subjects and reference styles.
- Familiar with legal and medical terminology.
- Working with international and dyslexic students a speciality.
- Experienced in writing web content, notably for top style blog realmenrealstyle.com and themarketingjunction.co.uk.

CAREER OVERVIEW

Self-employed	Editor and writer	Jun 2019-present
Real Men Real Style	Head copywriter	Jun 2017-Jun 2019
Self-employed	Editor and writer	May 2012 – Jun 2017
East Berkshire College	Temporary Campus Administrator	Jan 2012 - May 2012
The Book Depository	Temporary Customer Service	Dec 2011 - Jan 2012
SIS Live TV	PA to 3 Directors	Apr 2011-Nov 2011
Wexham Park Hospital	Temp PA to Divisional Director	Feb 2011 - Apr 2011
Lakeside Energy from Waste	Temp Office Administrator	Oct 2010 - Feb 2011
BSkyB	Legal PA to 4 Solicitors	Jan 2008 - Sep 2010
Felton Pumphrey Chartered Accountants	Secretary	June 2007 - Jan 2008
Central & NW London Mental Health Trust	Temp PA/Administrator	Sept 2006 - June 2007
Atkins Rail	Temp Information Controller	July 2006 - Sept 2006
Peterhouse College, Cambridge	Contract Assistant to Dr. Edward Anderson	April 2006 - July 2006
Property in Estonia	Property Consultant	May 2005 - April 2006
Smith Bernal Wordwave and Guardian columnist Mark Anstead	Temp Audio Typist	July 2004 - May 2005
RNIB Redhill College	Residential Social Worker	June 2003 - June 2004
Self-employed	Freelance writer	Oct 2001 - June 2003
Venture3/Credit Suisse	Language Consultant	Aug 2000 - Oct 2001
	Journalist and Deputy Editor of credit-suisse.net	Aug 2000 - Mar 2001

EDUCATION

1995 - 1999: BA in English Literature at Newnham College, Cambridge (Upper 2nd.)

1995: A-Level: English literature (A), French (highest A in examining board), Latin (A)
AS-Level: Greek Literature (A)

1992/3: 8 G.C.S.E.s: English language, English literature, Maths, French, Biology, Chemistry, Physics, Latin, Greek (all A)