

# GEORGE De STEFANO

4-74 48<sup>th</sup> Avenue, Apt. 18J ♦ Long Island City, NY 11109 ♦

[gdsnyc@verizon.net](mailto:gdsnyc@verizon.net)

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## EDITOR and WRITER

- Copy Editing
- Line Editing
- Developmental Editing
- Editorial Assessment
- Writing
- Proofreading
- Book editing
- Academic editing (journals)
- Online editing

Accomplished editor/writer with extensive experience in journalism, trade and academic publishing, government, media (print and online), nonprofit and corporate communications. Edits articles, books, academic essays, online content, reports, and promotional materials. Works with all major style guides (Chicago MOS; New York Times; APA; AP)

## PROFESSIONAL EXPERIENCE

**GdS Editorial Services, Long Island City, NY**

2013 - Present

### *Principal*

Provide varied editorial services, from copy and line editing to substantive editing. Clients include major academic publishers of books, journals, articles, reports, and nongovernmental and nonprofit organizations. Copy, line, and developmental editing of nonfiction books and book proposals for authors. Create style sheets.

### **Achievements**

- Edit nonfiction books for major publishers, ensuring correct grammar and syntax, logical flow, and re-writing when necessary
- Edit author manuscripts with subsequent publication as books
- Copy and line edit progress and other reports for nongovernmental agencies
- Copy edit online content, including blogs and articles
- Edit books, journal articles, monographs by non-native English-speaking authors, fixing grammar and syntax, and ensuring stylistic consistency (US or UK style) and compliance with publisher requirements

### **Clients**

- Hachette, Inc.
- The Nation Books
- Perseus
- Cambridge University Press
- Center for Strategic and International Studies (CSIS)
- World Food Program (United Nations)
- Monthly Review Press
- Prevention First (Springfield, IL)
- Palgrave Macmillan
- Individual authors (via Reedsy.com)
- Wordvice.com

**New York City Department of Health and Mental Hygiene, New York, NY**

2010 - 2013

### *Senior Editor*

Planned, edited, and wrote agency publications for healthcare professionals and the public: progress reports, epidemiological and other scientific reports, policy papers, brochures, newsletters, and fact sheets. Ensured consistency of public health messaging across multiple platforms in collaboration with the Press Office, the Media and Marketing group, and the Digital Media office.

**Achievements**

- Produced 25-30 new print and digital publications per quarter, in multiple languages, providing important health information to millions of New Yorkers. Publications also distributed to public health organizations in other cities and states, and outside the US
- Collaborated with press office on press releases, newsletters, backgrounders, and other media materials, responding to same-day deadlines
- Conceived, wrote, and edited reports on various public health issues, including a report on New York's successful efforts to prevent non-communicable diseases, which the City of New York and the director of the World Health Organization presented at a UN summit
- Wrote and edited materials distributed to New Yorkers affected by Hurricane Sandy, providing valuable information and identifying resources on environmental hazards, disaster recovery, and physical and mental health issues that emerged after the storm

**EDUCATION**

Master of Social Work, Community Organizing and Social Planning, **Hunter College**  
**School of Social Work, New York City**  
Bachelor of Arts, English, **King's College, Wilkes-Barre, PA**

**PROFESSIONAL MEMBERSHIPS AND CERTIFICATES**

- ◆ Authors Guild
- ◆ Editorial Freelancers Association (EFA)
- ◆ National Association of Independent Writers and Editors (NAIWE)
- ◆ Chartered Institute of Editing and Proofreading (CIEP)
- ◆ American Copy Editors Society (ACES)
- ◆ PEN America
- ◆ Certificate in Editing, Poynter News University/American Copy Editors Society