

IVONA STANCIUTE



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EXPERIENCE

- ≈ TRANSLATOR, EDITOR,
PROOFREADER

08/2015 - NOW
Freelance
- ≈ CLIENT RELATIONS

09/2011 - 09/2015
Moore Stephens Vilnius -
international consulting network
- ≈ ASSISTANT

05/2008 - 09/2011
Moore Stephens Vilnius
- ≈ PRESS OFFICER

08/2007 - 05/2008
Polhem PR - Fashion PR
- ≈ ADMINISTRATOR

06/2004 - 05/2007
Teniso Pasaulis - tennis club

Favorite **PASTIMES:**

- ≈ Surfing, reading, cooking

EDUCATION

- ≈ BACHELOR'S DEGREE in Business
Management and Administration

09/2003 - 06/2015
Vilnius University
- ≈ GRADUATE

09/1999 - 06/2002
Art School of Justinas Vienozinskis

SKILLS

- ≈ Translating, editing, proofreading
- ≈ Organization, management, assisting
- ≈ MS Office, search engines, CorelDraw

LANGUAGES

- ≈ LITHUANIAN **NATIVE**
- ≈ ENGLISH ● ● ● ● ●
- ≈ FRENCH ● ● ● ●
- ≈ ITALIAN ● ● ●
- ≈ RUSSIAN ● ● ●
- ≈ GERMAN ● ●