

John Marr

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Relevant work experience

Freelance Copy-editor/Proofreader

September 2013 – Present

- Professional member of the Society for Editors and Proofreaders (SfEP)
- Copy-editing/proofreading a range of documents of various types, including both fiction and nonfiction, mainly focusing on scientific publications
- Have edited for the Royal Society of Chemistry, Bloomsbury, Routledge, Cambridge University Press, SAGE, CRC Press, Pearson, Maney, Wiley, Taylor & Francis, Swales & Willis, World Scientific Publishing, Future Science Group, Nova Science Publishers and Girl Friday Productions, amongst others

Managing Production Editor, Future Science Group, London

September 2009 – September 2013

Begun as an Assistant Production Editor, was promoted to Production Editor within 10 months of joining, and became a Managing Production Editor of my own team in 2011. Future Science Group is an established medical journals publisher, and my responsibilities in this role included:

- Proofreading and copyediting articles to our house style, being proficient with InDesign, Adobe and Office software packages
- Checking spelling of text followed the US English format, and so am proficient in both US and UK English spelling and proofing for errors in consistency between these
- Managing a team of five people, setting deadlines, overseeing the training of team members, conducting monthly/annual appraisals of team members, organising weekly/monthly meetings and engaging in special one-off projects for the company
- Writing articles for the news section of our monthly journals, sourcing them from the internet/newspapers and making them relevant and sufficiently rigorous for our journals
- Overseeing the production of up to 4 journals per month

