

Jolanta N. Komornicka

· indexer | copy editor | proofreader ·

jnk@closereadingie.com | closereadingie.com

HIGHLIGHT OF QUALIFICATIONS

- Skilled indexer specializing in the academic humanities and social sciences
- Skilled editor with training and experience in copyediting and proofreading
- Extensive experience with academic and fiction writing
- Effective communicator with experience teaching and tutoring
- Board Member of the Indexing Society of Canada (ISC), Regional Representative for Ontario
- Member of American Society for Indexing (ASI), History and Archaeology Indexers, and Editors Canada

SKILLS

Indexing

Specialty: academic humanities and social sciences, especially history, literature, legal studies, theology, and philosophy. Worked on indexes in fields of history, theology, environmental studies, philosophy, literature, communication, sports studies, government reports, and memoir. Experience with back-of-book and embedded indexes. Excelled in coursework at Ryerson University and has continued to sharpen indexing skills through professional development (ASI, ISC). See closereadingie.com or contact directly for sample indexes.

Editing and Proofreading

Experience copy editing and proofreading academic texts and books, especially journal articles, and working with graduate students on Masters and PhD theses. Proofreader and copy editor for the academic journal *Architectural Histories*. Continuity editor for *Choice of Games*. Focus on humanities and social sciences texts. Strong knowledge of *Chicago Manual of Style*, 17th ed., and *APA*, 7th ed. Former Production Editor for Zoetic Press, copy editing and proofreading for the literary magazine *NonBinary Review* and managing junior editors. Seven years experience tutoring academic writing, helping

faculty, graduate students, and undergraduates. Excelled in editing and proofreading courses, completed in 2021 through Ryerson University.

Teaching

Experience teaching university-level courses in history at flagship institutions. Wrote and delivered lectures, facilitated discussions, designed assessments, and mentored students at the undergraduate and graduate levels. Proven track record of clear communication and investment in research-driven pedagogy.

RECENT WORK EXPERIENCE

Freelance Indexer, Copy Editor, and Proofreader (2021 to present)

Architectural Histories academic journal
Choice of Games
Individual clients
Zoetic Press (until 2022)

Professor of History (2012 to 2020)

St. Jerome's University (Assistant Professor)
University of Virginia (Lecturer)
Wheaton College, Mass. (Visiting Professor)

EDUCATION

Certificate in Publishing (2021 to present)

Ryerson University
Courses in copy and stylistic editing, proofreading, indexing, grammar, educational publishing

PhD in History (2013)

Boston University

ONLINE PRESENCE

Website: [closereadingie.com](https://www.closereadingie.com)

LinkedIn: <https://www.linkedin.com/in/jolanta-komornicka-008646218/>

ISC: https://indexers.ca/acadp_listings/close-reading-indexing-and-editing/

ASI: <https://www.asindexing.org/find-an-indexer/asi-indexer-locator/?sho=JKomornicka>