

## INVOICE

Date: dd/mm/yyyy  
 Invoice No. xx/mmyy

**Bill to:**

[Name]  
 [Company Name]  
 [Street Address]  
 [Town, Post code]  
 [Phone]

Customer ID: [ ]

Purchase Order No.	Purchase Order Date	Ref. / PM	Translation Delivery Date	Delivery method	Payment Terms	Invoice Due Date
					xx days	dd/mm/yyyy

No.	Description	Number of words	Rate p.w./unit price	No/ Units	Total	
1		n/a				
2		n/a				
3		n/a				
4		n/a				
5		n/a				
					Sub-total	
					Total payable	

Please make all payments to:  
 Legis Translations & Interpreting  
 Elzbieta Peska  
 HSBC Bank  
 Sort code: 40-04-24, Account Number: 41373979

