**Meridith L. Murray: MLM Indexing and Editing Service**

1627 North Shea Road Lexington, IN 47138

mlmindexing@gmail.com

**Voice and Text** 812.701.6320

[www.mlmindexing.com](http://www.mlmindexing.com)

**OBJECTIVE:** Employment as a trade, technical, and academic indexer; also, employment as a proofreader and copy editor

**QUALIFICATIONS**

* well-crafted indexes tailored to your specifications
* qualified in a wide variety of subject areas
* guaranteed on-time delivery; rush jobs a specialty
* copy editing experience with academic journal and individual clients

**RECENT CLIENTS** include:

* Taylor and Francis
* University of Michigan Press
* Yale University Press
* Cambridge University Press (*African Studies Review*)
* Indiana University Press (*Mande Studies*)

**AREAS OF COMPETENCE**

Twenty-five-plus years of indexing experience, a diverse liberal arts education, and a passion for books and reading provide strong competence for almost any subject, including but not limited to:

* music and the arts
* language and literature
* humanities
* textbooks and academic books of all kinds

**EDUCATION**

Graduate credits, Microsoft 2010; continuing education through school technology dept.

USDA extension correspondence courses: Basic Indexing and Advanced Indexing, 1991–1992

University of Louisville, Louisville, KY, Graduate study in Music History/ Education, 1977–1978

University of the Pacific, Stockton, CA, B. Mus. in Music History, May 1977

Stanford University, Menlo Park, CA, course work in Baroque Music and Dance, summer 1975

University of California, Berkeley, CA, course work in literature, history and Latin, summer 1974, 1976

**COPY EDITING**

I am currently the copy editor for *African Studies Review*, published by Cambridge University Press and copy editor/managing editor for *Mande Studies*, published by Indiana University Press.

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**INSTRUCTIONAL AND CURRICULUM DEVELOPMENT EXPERIENCE**

As Program Leader for the Language Arts Department at Madison Consolidated High School (Madison, IN, 2003–2011) I was very involved in curriculum, testing, and instructional support for Language Arts classes, grades 9–12.

**SAMPLE COPY EDITED BOOK**

*Bring Me Men: Military Masculinity and the Benign Façade of American Empire 1898–2001* by Aaron Belkin

<http://aaronbelkin.org/pdfs/Bring%20Me%20Men%20-%201st%20chpt.pdf>

**REFERENCES**

Bridget Austiguy-Preschel

ABC-CLIO

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805.880.6818

**Kris Šiošytė**

Taylor & Francis Books

Kris.Siosyte@tandf.co.uk

44 (20) 701 77292

44 (1865) 513810

(These are indexing references; copy editing references are available on request.)

**PROFESSIONAL SUMMARY**

I bring over twenty years of experience and a lifetime of learning to your projects. MLM Indexing and Editing Service provides quality back-of-the-book indexes for authors, editors and publishers at competitive prices based on the length of the project and density of text. I promise accurate and thorough organization of information, tailored to your exact specifications. No project is too small or too large. I am fast, accurate, and reasonable. Most indexes can be completed in a week or less; rush jobs are my specialty. I am also available for proofreading, copy editing, and data mapping, all with the same guaranteed attention to detail, personal service, and rapid turnaround. Call or e-mail to discuss your current project.