## ROMINA MENDOZA

TRANSLATOR & INTERPRETER (ENGLISH <> SPANISH)

#### **PROFILE**

I am a certified legal translator with excellent communication skills. I have experience and expertise in a variety of areas, such as legal documents, teaching and tourism.

#### CONTACT

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### **EDUCATION**

University of Las Palmas de Gran Canaria Bachelor´s Degree in Translation and Interpretation

#### **SKILLS**

- Microsoft Office Programs
- SDL Trados Studio 2015
- Self-motivation, passion for the profession and attention to detail

# WORK EXPERIENCE AND SERVICES

TRANSLATOR-INTERPRETER

JAN 2010-PRESENT

I work as a freelancer providing both English<>Spanish translation and interpretation services for clients:

- Legal and financial translation to the Spanish Public Administration, the State Police of Gran Canaria.
- Certified translation for direct individuals, public notaries, lawyers, etc.
- Interpretation services to assist individuals with needs related to legal, business, insurance, immigration, etc.

#### LANGUAGE TEACHER

JAN 2010-PRESENT

- I teach English and German as a foreign language.
- I provide Spanish language instruction.