



MAKENZI CROUCH | EDITORIAL SERVICES

ACADEMIC | FICTION | NON-FICTION

mcrouch.editor@gmail.com | makenzicrouch.com

PROFESSIONAL EXPERIENCE

Freelance Editor and Proofreader

Makenzi Crouch | Editorial Services

August 2009–Present

- Copyediting, line editing, and proofreading for academic, fiction, and non-fiction titles/projects
 - For fiction titles: identify problems in plot, pace, and characterization, engaging in extensive back-and-forth communication with authors to discuss and develop areas in need of improvement; aid with development of query letters and blurbs
 - Safeguard the integrity of the editorial process, including identifying and having pulled from production two heavily plagiarized manuscripts and two manuscripts due to problematic content
- Diverse project topics provide familiarity with and insight into, among others, business, communication, education, gender studies, health care, linguistics, mental health, psychology, sexuality, theatre, theology, women's studies
- 500+ titles: Amherst Press, Bloomsbury, Cambridge University Press, Change Empire Books, CRC Press, De Gruyter, Endeavour Press, Focal Press, Manchester University Press, Mohr Siebeck, MX Publishing, Peter Lang, Routledge/Taylor & Francis, SBL Press, Skyhorse Publishing, University of Michigan Press
- *Journal of Religion, Media, and Digital Culture; Journal of the British Academy*
- Additional projects include articles, applications, grants, cover letters, resumes, bios, etc.

Copywriter and Social Media Manager

Paul O'Brien for Fresh Face / Hatch / Timely

June 2015–January 2019

- Wrote all website content, including site copy and blog posts; tenders, proposals, briefs, and product copy
- Maintained social media (LinkedIn, Twitter, Facebook), developing content and using Buffer to schedule posts

Research Assistant, Joint Digital Shakespeares Project

University of Nottingham/University of Birmingham

March–July 2013

OTHER EXPERIENCE

Vice President of Communications

Pi Beta Phi London/UK Alumnae Pocket

March 2013–February 2015

Actor

Postgraduate New Theatre/Gilbert & Sullivan Society, University of Nottingham

October 2011–March 2016

KEY SKILLS

- Ability to simultaneously manage multiple titles with ongoing and overlapping deadlines while maintaining communication with author and project manager
- Experience working closely and effectively with diverse constituencies, including: notetaking for students with disabilities; acting with international students; interviewing at risk/excluded students and developing a promotional video for the organization
- Content development, digital dissemination, and website design
- **Software proficiency including:** Microsoft Word; Google Docs; Adobe Acrobat Pro; Blogger; Buffer; Canva; PerfectIt; Twitter; WordPress
- Chicago Manual of Style, APA, Harvard, MHRA, MLA, SBL, house styles
- Merriam-Webster; Oxford English Dictionary; American English; British English
- Typing: 104 wpm

EDUCATION

Doctor of Philosophy in English

University of Nottingham, September 2011–July 2017

- Thesis: *Shakespearean Tragedy and the Internet-Disseminated Short Film: Adaptations of Hamlet and Romeo and Juliet on YouTube and Vimeo*

Master of Letters in Shakespeare

University of St Andrews, October 2010–November 2011

- Thesis: *Seeing Between the Lines: Subtext in Shakespearean Theatrical Posters*

Bachelor of Arts in Creative Writing with Honors in English Literature

Knox College, September 2006–June 2010

- Senior honors thesis: “‘Shall I Have Justice?’: Audience and Expectations of Justice in Shakespeare’s *Titus Andronicus*”
- Senior writing portfolio (fiction): “dark wings blurring against a grey sky”

Dr. Makenzi Crouch | mcrouch.editor@gmail.com | makenzicrouch.com

