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EMPLOYMENT

Freelance Translator and Editor

2016-present

Translated technical documents from Uzbek to English, specializing in the vocabulary used in financial, legal, and governmental documents. I have also edited and proofread English-language biographies and corporate documents. Please contact me for more detailed information about individual clients.

Projects of particular importance include:

- Audit of financial and business activities, Uzbek to English translation (575 words)
- Court decision on tax violations, Uzbek to English translation (1,223 words)
- Register of corporate services, Proofreading and Editing (1,109 words)

Africa Editor at *Leviathan* Journal of Politics and International Relations

Edinburgh, UK

October 2017- June 2018

Served as regional editor for Africa at the official student journal of the Edinburgh School of Social and Political Science. I was responsible for soliciting submissions to the journal, running voluntary ‘writer’s workshops’ for students interested in submitting, and editing submissions to ensure that they meet *Leviathan*’s standards in all respects. In this process I had a large amount of contact time with writers, and work with them to improve their articles while maintaining the integrity of their voice and original ideas. I was also involved as part of the *Leviathan* board in determining the stylistic future of the journal, in regards to how we structured the publication, whether to include non-student voices, determining themes for each issue, and other considerations. As part of my responsibilities, I was also a frequent contributor to the journal as a writer.

Intern at the Organization for Security and Cooperation in Europe Project Coordinator's Office
in Uzbekistan

Tashkent, Uzbekistan

August 2017- October 2017

I worked as an intern for the OSCE office in Uzbekistan, conducting research and writing reports on issues pertinent to current or planned projects. As the only native English-speaker in the office, I also provided content and copy editing for all English language documents to ensure clarity and readability, and wrote English-language press releases. I also delivered a presentation in Uzbek on recommendations for improving the function of the national human rights ombudsman at a government conference on that topic. The presentation and transcript are available upon request.

Chief Copy Editor at *Leviathan* Journal of Politics and International Relations

Edinburgh, UK

October 2016-June 2017

Served as Chief Copy Editor at the official student journal of the Edinburgh School of Social and Political Science. I was responsible for soliciting submissions to the journal, running voluntary 'writer's workshops' for students interested in submitting, and editing submissions for grammar, spelling, and compliance with the *Leviathan* style guide. As Chief Copy Editor I was also responsible for organizing and directing the activities of the copy editing team, with a particular focus on designing the copy editing process to increase efficiency and fully exploiting the potential of copywriters to solicit articles for the journal.

In this role I had extensive contact with interested students, current students, alumni of the university, and outside scholars interested in the journal. I also worked with and directed a small team of students within the larger *Leviathan* structure, making sure that our work came into compliance with *Leviathan* standards overall.

I was also involved as part of the *Leviathan* board in determining the stylistic future of the journal, in regards to how the publication was structured, whether to include non-student voices, determining the theme for each issue, and other considerations. As part of my responsibilities, I was also a frequent contributor to the journal as a writer.

Europe and Russia Editor at *Leviathan* Journal of Politics and International Relations

Edinburgh, UK

October 2015- June 2016

Served as regional editor for Europe and Russia at the official student journal of the Edinburgh School of Social and Political Science. I was responsible for soliciting submissions to the journal, running voluntary ‘writer’s workshops’ for students interested in submitting, and editing submissions to ensure that they meet *Leviathan*’s standards in all respects. In this process I had a large amount of contact time with writers, and work with them to improve their articles while maintaining the integrity of their voice and original ideas. I was also involved as part of the *Leviathan* board in determining the stylistic future of the journal, in regards to how we structured the publication, whether to include non-student voices, determining themes for each issue, and other considerations. As part of my responsibilities, I was also a frequent contributor to the journal as a writer.

Intern at Center for Political-Military Analysis at the Hudson Institute

Washington, D.C., USA

November 2015- June 2016

Prepared detailed reports on specific regional issues for the Hudson Institute as a ‘telecommuting’ intern. I was assigned a single topic from a list of topics of potential interest to the Hudson Institute, and was asked to compile a complete report on the issue. I completed two reports for the Center, complete with executive summaries: one on the strategic ramifications of a Chinese naval base in Djibouti, and another on the effect of Russian anti-access/area-denial systems on potential American capabilities in Syria. Both reports required intense research in areas which I was not well acquainted using a diverse array of government websites both domestic and foreign, government news publications, private news publications, and technical reports on various military systems. Both reports are currently being used by the Hudson Institute as issue briefs.

Research Assistant at University of Washington

Seattle, WA

June 2015- August 2015

Conducted original research on behalf of Dr. Christopher Jones, professor at the University of Washington in the Jackson School for International Studies. I compiled information on the formation and legal structure of nuclear-weapon free zones from academic sources and UN documents to be used as reading in a undergraduate course at the University. I also conducted research on energy issues in Central Asia from international, governmental, NGO, and local sources. My executive summary of this research will be used as reading in a graduate class at the University of Washington starting Winter 2015, and is in the process of being drafted into a paper for submission to a peer-review journal.

Boardmember at Oikocredit Northwest
Seattle, WA

October 2014- August 2015

I sat on a volunteer board governing Oikocredit Northwest (ONW) a local support association responsible for local management for Oikocredit International, an international credit provider and microfinance organization. As a board member I had experience with event planning, outreach and education about microfinance, marketing, and volunteer recruitment. During this time I spearheaded a campaign to create a presence with Muslim communities in Seattle, which was set to implemented at the time of my leaving the organization.

Presenter at Soyuz Conference, Ellison Center, Jackson School of International Relations,
University of Washington
Seattle, WA

28 February 2015

Presented an original research paper at the Soyuz Symposium, a nation-wide conference on the society and politics of Eastern Europe, Russia, and Central Asia. The paper I presented to the panel was entitled “The Uzbekistani Model for International Organizations”, dealing with the conceptualization of international organizations in Uzbekistani foreign policy, with special emphasis on the idealized role of the United Nations.

Guest lecturer at University of Washington
Seattle, WA

December 2014- July 2015

I have been invited to guest lecture in several different undergraduate and graduate classes at the University of Washington, including “The Baltic States after 1991”, “Modern Middle East and Central Asia”, and “Russia and the International System”. I have been complimented on the quality, clarity, and informational depth of my presentations by professors and students alike. So far I have given guest lectures on two specific research projects of mine: Ballistic Missile Defense in the Baltic States and Uzbekistan's Relationship with International Organizations, and also taught a one-class Survey of Central Asian History from Rise of Agriculture to the Present. References are available upon request.

APPLICABLE SKILLS

I am an inquisitive, diligent, focused, and reliable worker. I take full advantage of the opportunities presented to me, utilizing faculty, peers, and scholarly resources to make sure that my research is as developed and original as possible. As someone interested in both historical and modern political systems, I possess an in-depth understanding of governmental process and administration allowing for a more informed interpretation of events. I have a broad and deep knowledge about the domestic political, social, and economic aspects of many areas including pertinent knowledge of key government policies and important industries. I have an in-depth of knowledge of Post-Soviet countries and institutions focusing on the Central Asia and Eastern Europe. I speak a professionally competent level of Uzbek that I continue to hone, and have a basic understanding of Russian. I have extensive research and writing experience at both the undergraduate and graduate level.

EDUCATION

Stanford University Online High School 2013-2015
Grade Point Average: 3.82

University of Washington 2013- 2015

Courses Taken: JSIS A 485 Special Topic South Asia: Colonial India
JSIS A 455 Baltics Since 1991
JSIS A 535 Modern Chinese International Relations
TKIC 411 Elementary Uzbek
TKIC 412 Elementary Uzbek
TKIC 413 Elementary Uzbek
JSIS D 472 Cultures of Central and Inner Asia

Grade Point Average: 3.91

Georgetown University 2014-2014

Courses Taken: Introduction to International Relations
Modern Latin American History

Grade Point Average: 3.72

University of Edinburgh (MA Hons) International Relations 2015-Present

AWARDS AND ACHIEVEMENTS

Stanford University Online High School Award for Excellence in History 2014

Peer Tutor for AP US History at Stanford University Online High School, 2014- 2015

REFERENCES

Mr. Juergen Becker, Head of the Human Dimension Department -- Organization for Security and Cooperation in Europe Project Coordinator in Uzbekistan

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Mr. Nicholas Pugh, Editor-in-chief -- *Leviathan* Journal of Politics and International Relations

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Dr. Richard Weitz, Director of the Center for Political-Military Analysis -- Hudson Institute

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Dr. Michael Sletcher, Lead History Instructor -- Stanford University Online High School

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Dr. Talant Mawkanuli, Full-time Lecturer -- University of Washington

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Dr. Christopher Jones, Tenured Associate Professor -- University of Washington

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Additional References Available Upon Request