

Richard Sheehan, Copy-editor & Proofreader

‘Richard’s copy-edits and proofreads are always extremely thorough, comprehensive and professional. A number of our authors have expressed their gratitude to Richard for providing such a high-quality edit.’

Lauren Lewis, Troubador Publishing Ltd.

Summary of services

I am a freelance copy-editor and proofreader.

As a trained copy-editor and proofreader, and a Professional Member of the Chartered Institute of Editing and Proofreading, I am meticulous and flexible, and I offer an editorial service covering all areas of written material and publications.

I have copy-edited and proofread over 300 novels, memoirs, essays and newsletters and many other types of documentation.

Qualifications and society membership

2011 – Basic Proofreading (Passed with merit) – Publishing Training Centre

2012 – Introduction to Copy-editing – Society for Editors and Proofreaders (now Chartered Institute of Editing and Proofreading)

2012 – Copy-editing skills – Publishing Training Centre.

2014 – Introduction to Adobe InDesign – Certitec

2017 – Brush Up Your Grammar – Society for Editors and Proofreaders (now Chartered Institute of Editing and Proofreading)

2018 – Content, SEO and Editing – Copyediting.com

I am a Professional Member of the Chartered Institute of Editing and Proofreading.

Formats

I can work on hard-copy or on-screen (Microsoft Word and PDF files), ‘blind’ or against copy, and can use the 2005 BSI mark-up symbols.

Copy-editing and proofreading experience

A selection of titles is listed here to illustrate my copy-editing and proofreading experience.

- *Louis Van Gaal: The Biography* – Maarten Meijer (Ebury Press)
- *Stories of Your Life and Others* – Ted Chiang (Tor Books)
- *Rula: My Colourful Life* – Rula Lenska (The Robson Press)
- *Twin Tracks: The Autobiography* – Roger Bannister (The Robson Press)
- *Massacre in Malaya* – Christopher Hale (The History Press)
- *Stephen Ward Was Innocent, OK* – Geoffrey Robertson QC (Biteback Publishing)
- *Mark of Calth (The Horus Heresy)* – Edited by Laurie R. King (The Black Library)
- *Oracles of Troy* – Glyn Ifliffe

Previous Work Experience

1992–2013 IT Network and PC Support

1992 – City Business Systems Ltd, Leicester
Helpdesk Support

1994 – CP Computer Systems Ltd, Leicester
Network and PC Support

1996 – Natwest Bank Plc, Kegworth, Leicestershire
Corporate Helpdesk Team Leader

1998 – Peugeot UK
Freelance IT Contractor, Network and PC Support

2005–2013 – Paradise Computing Ltd
Network and PC Support

From 2012 onwards I've worked as a self-employed freelance copy-editor and proofreader.

Qualifications

6 O levels, 3 A levels
Microsoft Certified Systems Engineer

Contact details

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