

Simon Daniel Coll

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Profile

History PhD student with a background in modern languages and an enthusiasm for communication and public engagement, looking to combine these skills in a career in academic editing.

Key Skills

EXCELLENT COMMAND OF ENGLISH

- Frequently edit English academic texts written by non-native speakers (for example, posts written by Chinese, German and Italian researchers for *History to the Public*)
- Experienced in teaching English grammar and vocabulary at a variety of levels as an EFL teacher

COMMUNICATION

- Capable of communicating complex material to many different audiences:
 - Have disseminated my doctoral research in a variety of formats: written (thesis, book review); oral (conference presentation) and graphical (research poster)
 - Have creatively reinterpreted my research and other historical topics in non-academic contexts (such as blog posts)
 - As an LSA, adapted teaching materials and differentiated work for pupils with a range of special educational needs

PROJECT MANAGEMENT & ORGANIZATION

- As a PhD researcher, able to identify and prioritize project goals and develop a reasonable timeline for completion
- Able to organize multiple writing projects (PhD thesis, conference presentations, book reviews and blog posts) concurrently
- Have worked effectively with limited supervision throughout my doctorate
- As Managing Editor of *History to the Public*, work with writers and other editorial staff to guide posts from conception to publication

PROFESSIONAL RESPONSIBILITY

- Have become versed in and complied with all relevant academic, ethical, administrative and typographical standards as a PhD researcher
- Demonstrated leadership skills and reliability as a team leader (with responsibility for approx 16 students) on Sutton Scholars residential summer school in August 2014
- As Managing Editor of *History to the Public*, have developed a conscientious approach to relevant copyright law (concerning image licensing, for example)

Other Skills

Languages English (native), German (CEF level C2+), Polish (CEF level B1), Russian (CEF level B1), French (CEF level B2)

Office software Microsoft Word & Excel, LibreOffice Writer, Calc & Base, Google Docs & Sheets

Project management Trello

Presentation software Microsoft PowerPoint, Google Slides, Prezi

Coding & Markup Markdown, LaTeX

CAT tools MateCat

Version control Git (GitHub, Bitbucket)

Operating systems Windows XP/Vista/7/10, Linux Debian/Ubuntu, Android 6.0

Education

Department of German, University College London

London

PHD IN COLD WAR HISTORY

2014–2018

- Thesis title: 'Social perspectives on nationalism, normalization and East German–Polish relations, 1965–1985'
- Supervised by Professor Mary Fulbrook & Dr Katarzyna Zechenter
- Awarded a full research council studentship for academic years 2014–2017, and additional research and travel grants throughout

School of Slavonic and East European Studies (SSEES), University College London

London

MA IN HISTORY, PASS WITH MERIT

2013–2014

- Dissertation: 'The SED's positive *Polenbild* as a flawed instrument of East German–Polish reconciliation, 1972–1980'

Churchill College, University of Cambridge

Cambridge, UK

MA IN MODERN AND MEDIEVAL LANGUAGES (GERMAN & RUSSIAN), CLASS I

2007–2011

- Year abroad in Russia (worked as an EFL teacher in Volgograd) and Germany (studied Philosophy for one term as an ERASMUS student at Würzburg University) 2009–2010
- Awarded Churchill College scholarships for academic years 2008–2009 and 2011–2012 for high examination results

OTHER EDUCATION/QUALIFICATIONS

Language Link

Moscow, Russia

CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE

August 2009

Institut für Sprachen

Kassel, Germany

GERMAN–ENGLISH INTERPRETATION AND TRANSLATION

August 2010

Experience

EDITING & PROOFREADING

Language and Semiotics Studies Journal

Suzhou, China

PART-TIME COPYEDITOR

2017–present

- Provide copyediting services for a humanities journal at Soochow University, proofreading and editing articles by non-native English speakers

History to the Public

London/Cambridge

CO-FOUNDER AND MANAGING EDITOR

2014–present

- Work with writers and other editorial staff to guide posts from conception to publication
- Provide copyediting (singly or collaboratively) for all posts published (2–3 per week)

OTHER EXPERIENCE

UCL Widening Participation and Undergraduate Recruitment

London

SUTTON SCHOLARS MENTOR

2013–2015

Katherine & King's College of London

London

ENGLISH AS A FOREIGN LANGUAGE (EFL) TEACHER

2012

Preston Manor School, Wembley

London

LEARNING SUPPORT ASSISTANT

2011–2013

Select English

Banbury, UK

EFL TEACHER

July–August 2011

Cambridge University Admissions Office

Cambridge, UK

CAMBASSADOR

January–August 2011

Language Link

Volgograd, Russia

EFL TEACHER

2009–2010

International Quest

London

EFL TEACHER

July 2009