**Sara Collin**

**514-219-1234**

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**Languages**: English and French, oral and written.

**Education**

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| **Graduate Course in Legal Translation – McGill University,** Montreal | 2018 |
| **Formation professionnelle – École du barreau du Québec,** MontrealMember of the Barreau du Québec – August 2009 - Present. | 2008 |
| **B.C.L./LL.B. (Civil and Common Law) – McGill University**, Montreal  | 2004-2008 |
| **B.A. (Journalism) – Concordia University**, Montreal* Graduated with Honours. Dean’s List in 2001, 2002 and 2004.
 | 2000-2004 |

**Work Experience**

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| **Research Lawyer, *Alexsei Inc.**** Full-time researcher lawyer in all areas of law.

**Content Review Lawyer, *LexisNexis Canada**** Full-time content review lawyer for LexisNexis Practical Guidance;
* Research, writing and editing in corporate law, intellectual property, litigation, wills & estates, commercial law, product liability, family law, and employment law: legislation, case law, commentary, forms, and precedents.

**Consulting Content Review Lawyer, *LexisNexis Canada**** Content review lawyer for LexisNexis Practical Guidance.

**Legal Writer and Researcher, *Lancaster House Publishing**** Legal writing, research, and analysis in employment, labour, and human rights law.

**Legal Researcher, *JurisConsult inc.**** Legal research for principal lawyer; litigation, legal procedure and other areas.

**Legal Researcher, *Alexsei Inc.**** Freelance legal research and legal memos in all areas of law.

**Freelance Legal Translator and Revisor*** Legal translation and revision from French to English.

Freelance Journalist* Publishing pieces in *Best Lawyers,* *The Lawyers Weekly, Thursday Report, Ruckus, Blacklist, Alternatives, Lush, MCTRW Newsletter* and *PUIQ*.

**Legal Writer, *Umbrella Legal Marketing**** Legal writing for law firm websites in all areas of law.

**Legal Researcher, *LexisNexis Canada**** Legal research, Boolean writing and editing, including case law and legislative research in all areas of law and interpreting, organizing and structuring research objectives and results.

**Lawyer, *Me Patrice Blais, avocat**** Assisting the principal lawyer in civil litigation cases through research, court attendance and meetings with clients.

**Editor and proofreader, *academic theses**** PhD thesis (McGill University), MBA thesis (University of Edinburgh), and Publication in Law (Université de Strasbourg).

**Articling Student, *Lavery de Billy**** Assisting lawyers with research, strategy, client-care and court documents in labour law, corporate law and litigation departments. Concentration in labour and employment law. Translation of legal documents in all areas of law.

**Student-at-Law, *Lavery de Billy**** Assisting lawyers in the research and preparation of legal cases in litigation, corporate law, family law, transactions, intellectual property, and labour law.

**Computer skills:** Word, Excel, PowerPoint, Outlook, Quicklaw, Azimut, Canlii, Arbortext, MemoQ and Wordpress. | 2022-Preseent 2012-2020  2020-2022  2020-Present   2013-Present 2021-2022 2018-Present2000-Present2018-2021  2010-2012  20102009-201020092008 |