

Resume

Sruthy S.Madhu
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Kumarapuram, M.C.P.O,
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CAREER SUMMARY:

An ardent learner and M.Phil life science post-graduate with commendable academic achievements, as well as eight years of experience in diverse fields. An experienced editor with an understanding of the publishing industry and editorial process.

OBJECTIVE:

Intend to advance my career in the publishing industry by utilizing gained knowledge and skills. My career goal is to work with passion and dedication for a company that helps in my professional growth, and to put in my best efforts to be a key role in the success of the company.

ACADEMIC PROFILE:

- **M.Phil.:** First class in Aquaculture and Fishery Biology from Mahatma Gandhi University, Kerala.
- **M.Sc.:** First Class in Aquatic Biology and Fisheries from the University of Kerala, Karyavattom Campus (Equivalent to M.Sc. Zoology).
- **B.Sc:** First Class in Zoology from Mar Ivanios College, Kerala University.
- **Plus Two:** First Class in Science under the Board of Higher Secondary Examination.
- **SSLC:** First class with Distinction from Holy Angels' Convent School under the General Education Department.

ACADEMIC ACHIEVEMENTS:

- Winner of academic proficiency during all three years of graduation.
- Winner of University merit scholarship during both years of post-graduation.

CURRICULUM PROJECT AND THESIS:

- **M.Sc:** Taxonomy of fin fishes in the by-catches off the west coast of Kerala.
- **M.Phil:** Occurrence and distribution of zooplankton along the Kerala coast with special reference to ichthyoplankton.

ACADEMIC EXPERIENCES:

- Participated in a seminar on “*Biodiversity conservation*” conducted by the Department of Botany, Mar Ivanios College, Trivandrum.
- Participated in a seminar on “*Transgenic plants*” conducted by the Department of Botany, Mar Ivanios College, Trivandrum.
- Successfully represented University College of Applied Life Sciences in the regional seminar on “*Ornamental Fisheries and Aquarium Keeping*” held by AllSaints College, Trivandrum.

OTHER AREAS OF EXPERTISE/ADDITIONAL CERTIFICATIONS:

- British Council English Score (*C1 Advanced*).
- Certificate course in *Writing in the Sciences* from Stanford Universityonline with *honors*.
- Certificate course in *M. S. Office and D.T.P* from Technoworld DigitalTechnologies, Trivandrum.
- Diploma course in *Medical Transcription* from Keltron, Trivandrum.

WORK EXPERIENCE:

- Academic content writer and editor (K-12) at NewJyothi Publications, TVM.
- Content editor and contributor at *S.P.E.R.T.I-* a Psychological Education and Training Institute, TVM – editing academic content/K-12, and articles of diverse categories.
- Copy editor (scientific/medical journal articles) at Cosmic Strands, Bangalore – Ensured that the journal articles are written in a clear, concise manner and in conformance with established grammar, punctuation, and spelling rules. Worked on journals for Elsevier.

- Executive editor (scientific/medical journal articles) at Katalyst Technologies Nova TechSet, Bangalore – Responsibilities include reviewing manuscripts for content accuracy and clarity, adhering to different styles, and editing for grammar, punctuation, style, and identifying inconsistencies that require re-analysis. Ensures that articles meet the journal’s guidelines prior to submission. Handling journals for AIP, T& F, IWAP, OUP etc.
- Worked as freelance copy editor at TopEdit LLC,USA.

Internships

- Awareearth : Content writer and news editor.
<https://awareearth.org/index.php/author/octoberrose/>

SKILLS:

Technical Skills : Proficient in Microsoft office suite(word, excel, and Powerpoint), Google docs, and have working knowledge of WordPress.

Soft skills: Time management, Attention to detail.

PERSONAL PROFILE:

Name	:	Sruthy S.Madhu.
Father’s Name	:	M.G.Madhusoodanan Pillai.
Languages known	:	Malayalam, English.
Phone	:	+91-8289817702
Email	:	rose2october@gmail.com
Nationality	:	Indian.
Permanent Address	:	Nandanam, Poonthi Road, Kumarapuram M.C.P.O, T.V.M, Kerala. Pin: 695011

DECLARATION: I hereby declare that the information furnished above is true to the best of my knowledge.

Date : ‘2023

Place : Kumarapuram, Tvm.

Sruthy S.Madhu